



**Board of Riley County  
Commissioners  
Regular Meeting  
Minutes  
April 06, 2017**

115 North 4th Street  
Manhattan, KS 66502  
[www.rileycountyks.gov](http://www.rileycountyks.gov)

Cindy Kabriel  
785-565-6200

**Commission Chambers**

**8:30 AM**

[District 1 – Ben Wilson, Member](#)    [District 2 – Marvin Rodriguez, Vice Chair](#)    [District 3 – Ronald Wells, Chair](#)

**8:30 AM            Call to Order**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Shelly Williams	Community Corrections Director	Present	8:30 AM
Andrew Shores	KMAN	Present	8:30 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:30 AM
Greg McHenry	County Appraiser	Present	8:30 AM
Cindy Volanti	Human Resource Manager/Deputy Clerk	Present	8:30 AM
Stephanie Casanova	Manhattan Mercury	Present	8:30 AM
Mel Van Der Stelt		Present	8:40 AM
Dennis Peterson	Noxious Weed Director	Present	9:10 AM
Monty Wedel	Planning & Special Projects Director	Present	9:36 AM
Craig Cox	Deputy County Counselor	Present	9:39 AM
Jennifer Green	Health Department Director	Present	10:51 AM
Tami Robison	Budget and Finance Officer	Present	10:58 AM
Phil Anderson		Present	11:13 AM

**Pledge of Allegiance**

**Public Comment**

1.     Public Comments

Volanti asked the Board to consider allowing Community Corrections to hire two part-time individuals for the UA position if one individual cannot be found to fill the position.

The Board agreed to consider hiring two individuals if one cannot be found.

**Commission Comments**

## 2. Commission Comments

## Wilson's Comments:

This week I did some county related reading and email, including correspondence with RCPD Director Schoen about the RCPD budget.

Tuesday I talked with a resident of the Randolph area, who supports Drew Vennum's request for permission to build the proposed event center.

## Rodriguez's Comments:

Tuesday I visited with three constituents who live in the Fancy Creek Township. I talked with Mr. Roth, Mr. Atkins, and Mr. Tucker about servicing on the township board. Mr. Tucker accepted and agreed to serve on the Fancy Creek Township Board. Later that evening I attended the Leonardville City meeting. Mr. Craig Beardsley also was in attendance.

Wednesday I attended the quarterly meeting of the Heartland Workforce in Topeka.

## Wells' Comments:

Wells said he has met with Clancy on the no parking signs by the Health Department.

**Business Meeting**

## 3. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed a Riley County Personnel Action Form for Christina Seele, a new hire, as a Customer Service Representative I, in the Treasurer's Office, at a grade F step 1, at \$14.06 per hour.

## 4. Sign Riley County Position Action Form(s)

The Board of County Commissioners signed Riley County Position Action Forms for the following:

- an Appraiser II - Residential, in the Appraiser's Office, at a grade H.
- a UA Technician, in the Community Corrections Department, at a grade B.

5. Travel request for Melanie Berry to attend IAAO conference.

Move to approve the Out of State Travel Request for Melanie Berry to attend the 2017 International Association of Assessing Officers Conference and Workshop in Indianapolis, IN in the amount of \$1,340.00 to be funded by the Appraiser's Office budget.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

### Review Minutes

6. Board of Riley County Commissioners - Regular Meeting - Apr 3, 2017 8:30 AM

Move to approve the minutes.

<b>RESULT:</b>	<b>ACCEPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

### Review Tentative Agenda

7. Tentative Agenda

### Press Conference Topics

8. Discuss Press Conference

**9:00 AM Shelly Williams, Community Corrections Director**

- 9. Staff Update

Williams presented an update on Community Corrections.

**9:15 AM Dennis Peterson, Noxious Weed Director**

- 10. Staff Report

Peterson presented the Noxious Weed/HHW staff report.

**9:30 AM Greg McHenry, Appraiser**

- 11. Appraiser's Office Report

McHenry presented the Appraiser's Office staff report.

**9:45 AM Monty Wedel, Planning/Special Projects Director**

- 12. Planning & Development - Staff Update

Wedel presented the Planning and Development staff update.

Cox reported the Kilner property violation has had activity, but a lack of progress. Cox stated he will go to the property today to view the status of the property.

**10:00 AM Break**

**10:10 AM Clancy Holeman, Counselor/Director of Administrative Services**

- 13. Administrative Work Session

- 10:12 AM 14. Executive session to discuss confidential legal advice regarding potential litigation issues (10 minutes)

Move that the County Commission, including Chairman Wells, Commissioner Rodriguez, and Commissioner Wilson recess into executive session on potential litigation for the purpose of consultation with Clancy Holeman, Riley County Counselor, attorney for the commission, which would be deemed privileged in the attorney-client relationship, an exception to the Kansas Open Meetings Act, the open meeting will resume in the County Commission Chambers at 10:22 a.m.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

10:22 AM

Move to go out of executive session.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

No binding action was taken during the executive session.

10:22 AM

Executive session to discuss confidential legal advice regarding potential litigation issues

Move that the County Commission, including Chairman Wells, Commissioner Rodriguez, and Commissioner Wilson recess into executive session on potential litigation for the purpose of consultation with Clancy Holeman, Riley County Counselor, attorney for the commission, which would be deemed privileged in the attorney-client relationship, an exception to the Kansas Open Meetings Act, the open meeting will resume in the County Commission Chambers at 10:30 a.m.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

10:30 AM

Move to go out of executive session.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

No binding action was taken during the executive session.

**10:30 AM Ron Fehr, Manhattan City Manager**

- 15. General update City of Manhattan

Fehr presented a general update on the City of Manhattan projects.

**11:00 AM Jennifer Green, Health Department Director**

Move to recess as the Board of County Commissioners and convene as the Board of Health.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

- 16. Health Department Monthly Budget Review & Report to the Board of Health & Grant Submission Approval

Green presented a Health Department update.

Green asked if Tuesday, May 2nd from 1:30-3:30 p.m. will work for the Board to attend the Regional PHEP Meeting.

The Board agreed to attend the Regional PHEP Meeting on Tuesday, May 2nd from 1:30-3:30.

Move to approve the grant application to Kansas Health Foundation with Riley County Health Department serving as the fiscal agent.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**11:30 AM Phil Anderson**

- 17. East bridge pier and Kansas River

Anderson said the Kansas State University Landscape Architecture students taught by Professor Alpa Nawre will share their concepts for developing the Kansas River frontage and connecting Downtown Manhattan with the east and west river banks, including the boat ramp area under the K-177 bridge and Fairmont Park on Friday, April 7th from 3:30 - 5:00 p.m. at the Manhattan Area Chamber of Commerce.

Anderson stated the intent is for the students to develop a concept in which the City and County Commissions support and would proceed to accomplish.

Holeman reported he has sent the most recent draft of the Fort Riley Firing Range MOU to Fort Riley to review.

Holeman discussed the proposed lease agreement for the proposed joint EMS Facility with the City of Manhattan on KSU property.

**11:30 AM Adjournment**

Move to adjourn.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Marvin Rodriguez, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez