



**Board of Riley County
Commissioners
Regular Meeting
Minutes
March 02, 2017**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Cindy Kabriel	Administrative Assistant II	Present	8:30 AM
Craig Cox	Deputy County Counselor	Present	8:30 AM
Mel Van Der Stelt		Present	8:30 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:30 AM
Gary Rosewicz	Assistant County Engineer	Present	8:30 AM
Stephanie Casanova	Mercury	Present	8:32 AM
Tami Robison	Budget and Finance Officer	Present	8:35 AM
Brady Bauman	KMAN	Present	8:46 AM
Cindy Volanti	Human Resource Manager/Deputy Clerk	Present	8:58 AM
Shelly Williams	Community Corrections Director	Present	8:59 AM
Dennis Peterson	Noxious Weed Director	Present	9:11 AM
Greg McHenry	County Appraiser	Present	9:26 AM
Monty Wedel	Planning & Special Projects Director	Present	9:39 AM
Rich Vargo	County Clerk	Present	9:45 AM
Greg Lund	Park Manager	Present	9:56 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Wilson's Comments:

Tuesday I worked on catching up on county email.

Wednesday I attended the annual township officials meeting, which featured a Q&A discussion with RCPD Captain Kyle, and a presentation about township duties and road maintenance by Norm Bowers with the Kansas Association of Counties, followed by a delicious steak lunch provided by Riley County Extension.

Rodriguez's Comments:

Met with Trent Armbrust at the Chamber of Commerce we talked about economic growth in rural Riley County, on Tuesday, February 28th.

Attended the Township meeting on Wednesday March 1st, it was a good informational meeting.

Wells' Comments:

Attended the Township meeting on Wednesday that is always a great event.

Business Meeting

3. On Call Agreement with Orazem & Scalora Engineering, P.A.

Move to sign On Call Agreement with Orazem & Scalora Engineering, P.A.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

4. Highway Use Permit, AT&T

Move to approve the Highway Use Permit to grant permission to AT&T to place new fiber optic cable from existing hand hole approximately 1,600' northeast of Recreation Drive. Cable will be placed in existing 4" pvc with new HH 740' to the southwest. From new HH they will bore out of right of way to customer address (Briggs

Auto 4810 Skyway Drive).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

- Bid Recommendation for 2017 Riley County Grounds Maintenance

Move to award the contract for the Base Bid and Alternate #1 to Mark's Lawns in the amount of \$14,500.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	Ben Wilson, County Commissioner
AYES:	Wells, Wilson, Rodriguez

- Grant of Permanent Easement for West 59th Avenue

Move to approve the Grant of Permanent Easement with Sean and Alisha Walsh to lay out, relocate, widen or alter West 59th Avenue in the amount of \$1,250.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

- Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$408,365.76 and the following warrant vouchers for March 3, 2017:

2017 Budget

County General	\$555,039.89
Health Department	63,760.34
Motor Vehicle Operations	5,763.30
Community Corrections	15,135.37
Capital Improvements Fund	114.00
Emergency 911	3,929.71
Solid Waste	152,301.77
County Building	12,780.51
Road & Bridge Cap Project	8,628.41
RCPD Levy/Op	170.39
Riley Co Fire Dist #1	21,923.23
University Park W&S	388.89

Univ Park Capital Project	103,011.34
Hunters Island Water Dist	2,789.17
Carson Sewer Benefit Dist	101.47
Deep Creek Sewer	190.48
Moehlman Bottoms	873.40
Valleywood Operations	87.71
Terra Heights Sewer	406.83
Konza Water Operations	4,674.27
Lakeside Heights Sewer	22.00
TOTAL.	\$952,092.48

2016 Budget

County General	\$10,307.02
Health Department	472.60
Riley Co Adult Services	73.70
Capital Improvements Fund	183,401.64
Solid Waste	413.37
County Building	7,063.79
Road & Bridge Cap Project	17,706.42
University Park W&S	707.20
Univ Park Capital Project	172,738.49
Hunters Island Water Dist	77.92
Deep Creek Sewer	68.14
Konza Water Operations	284.63
TOTAL.	\$393,314.92

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	Ben Wilson, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Review Minutes

- 8. Board of Riley County Commissioners - Regular Meeting - Feb 27, 2017 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner

AYES: Wells, Wilson, Rodriguez

Review Tentative Agenda

- 9. Tentative Agenda

Press Conference Topics

- 10. Discuss Press Conference
• Code Department and/or Manhattan Fire Department - Fire in Aggieville

9:00 AM Shelly Williams, Community Corrections Director

- 11. Staff Update/County Alcohol Tax Application

Williams discussed county alcohol tax funds and the three applications.

Move to approve the following County Alcohol allocations: Friends of Riley County \$2,000, Blue Valley Booster Club \$700, both for after-prom programs, and the Ogden Community Center \$2,050.00.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ben Wilson, County Commissioner
SECONDER: Marvin Rodriguez, County Commissioner
AYES: Wells, Wilson, Rodriguez

Williams discussed the Greater Manhattan Community Foundation grant.

9:15 AM Dennis Peterson, Noxious Weed Director

- 12. Staff Report

Peterson presented a staff update.

9:30 AM Greg McHenry, Appraiser

- 13. Appraiser's Office Report

McHenry presented an Appraiser's Office report.

9:45 AM Monty Wedel, Planning/Special Projects Director

- 14. Planning & Development - Staff Update

Wedel presented a staff update.

10:00 AM Leon Hobson, Public Works Director/County Engineer

- 15. Hire a Parks Division Landscape Intern

Hobson thanked the Board for attending the Annual Township Officers' meeting.

Hobson asked the Board to allow him to hire a Park Landscape Intern.

Move to authorize the Public Works Department to hire a Parks Landscape Intern.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

- 16. Platt House Maintenance (Riley County Genealogical Society)

Hobson discussed the Platt House maintenance. Hobson asked the Board if they would like Public Works to continue to provide maintenance on the Platt House.

The Board agreed by consensus to continue to pickup the preventative maintenance cost for the HVAC and the Genealogical Society should provide the rest of the maintenance for the Platt House.

Wells stated if there are any other large maintenance items in which they cannot afford he would like for the Genealogical Society to present them to the Board.

10:10 AM Craig Cox, Deputy County Counselor

17. Administrative Work Session

Cox presented pictures of a piece of property on North 60th Street, which has multiple zoning violations case the County has been involved in for many years.

Cox stated the property owner's original deadline to have the exposed rebar bent down and the floor poured by February 18, 2017. Cox stated the original deadline was not met.

Cox said at the property owner's request a new deadline has been set for March 27, 2017.

Cox stated if the floor is not poured by March 27, 2017, he will file the case in District Court.

10:39 AM Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	Ben Wilson, County Commissioner
AYES:	Wells, Wilson, Rodriguez