



**Board of Riley County  
Commissioners  
Regular Meeting  
Minutes  
February 02, 2017**

115 North 4th Street  
Manhattan, KS 66502  
[www.rileycountyks.gov](http://www.rileycountyks.gov)

Cindy Kabriel  
785-565-6200

**Commission Chambers**

**8:30 AM**

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

**8:30 AM**

**Call to Order**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Gary Rosewicz	Assistant County Engineer	Present	8:30 AM
Stephanie Casanova	Manhattan Mercury	Present	8:34 AM
Cindy Volanti	Human Resource Manager/Deputy Clerk	Present	8:40 AM
Tami Robison	Budget and Finance Officer	Present	8:40 AM
Kevin Howser	IT/GIS Director	Present	8:51 AM
Mel Van Der Stelt		Present	9:05 AM
Brady Bauman	KMAN	Present	9:05 AM
Dennis Peterson	Noxious Weed Director	Present	9:15 AM
Greg McHenry	County Appraiser	Present	9:25 AM
Monty Wedel	Planning & Special Projects Director	Present	9:37 AM
Craig Cox	Deputy County Counselor	Present	9:42 AM
Jennifer Green	Health Department Director	Present	10:09 AM
Breva Spencer	Child Care Surveyor	Present	10:09 AM
Cindy Kabriel	Administrative Assistant II	Present	10:17 AM
Ron Fehr	Manhattan City Manager	Present	10:25 AM
Jan Scheideman	Child Care Facilitator/Manager	Present	10:49 AM

**Pledge of Allegiance**

**Public Comment**

1. Public Comments

**Commission Comments**

## 2. Commission Comments

## Wilson's Comments:

Monday I attended the Riley County Livestock Association dinner. A Kansas Livestock Association lobbyist reported on state news and mentioned that they were supporting changes to the Noxious Weeds statutes and allowing trucks up to 90 tons on roads and bridges if they have six axles.

Tuesday I had a phone interview with the Mercury regarding our consolidated Emergency Management, 911, and Rural Fire District department.

Wednesday I largely caught up on Hawver's Capitol Reports about state government news.

## Rodriguez's Comments:

Monday evening my wife Vicki and I attended the annual meeting of the Riley County Livestock Association. There were many folks there good food and time had by all.

Tuesday morning attended the IED, Innovation and Economic Prosperity Universities and Designation Awards program. Tuesday evening attended the press release at the City Hall on the Joint Land Use Study between Ft. Riley, the cities and the counties.

Wednesday attended the Heartland Works board meeting in Topeka.

## Wells' Comments:

**Business Meeting**

## 3. Sign a Tax Roll Correction for Phillip Larmore

Move to approve the Tax Roll Correction for Phillip Larmore (203-06-2-70-07-017.00-0) for tax year 2016. This results in a decrease in tax dollars of \$91.78.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

4. Sign a Tax Roll Correction for Troy and Jolee Coberly

Move to approve the Tax Roll Correction for Troy and Jolee Coberly (176-14-0-30-06-014.00-0) for tax year 2016. This results in a decrease in tax dollars of \$535.90.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

5. Sign a Tax Roll Correction for Richard Dempster

Move to approve the Tax Roll Correction for Richard Dempster (209-31-2-50-01-004.00-0) for tax year 2016. This results in a decrease in tax dollars of \$151.58.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

6. Sign a Tax Roll Correction for the Still Corporation, Inc

Move to approve the Tax Roll Correction for the Still Corporation, Inc. (251-01-0-00-00-008.00-0) for tax year 2016. This results in an increase in tax dollars of \$139.06.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

7. Sign a Tax Roll Correction for the Still Corporation, Inc.

Move to approve the Tax Roll Correction for the Still Corporation, Inc. (251-01-0-10-01-017.00-0) for tax year 2016. This results in a decrease in tax dollars of \$34.22.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner

**AYES:** Wells, Wilson, Rodriguez

8. Sign a Tax Roll Correction for the Still Corporation, Inc.

Move to approve the Tax Roll Correction for the Still Corporation, Inc. (251-01-0-10-01-018.00-0) for tax year 2016. This results in a decrease in tax dollars of \$33.94.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Ben Wilson, County Commissioner  
**SECONDER:** Marvin Rodriguez, County Commissioner  
**AYES:** Wells, Wilson, Rodriguez

9. Sign a Tax Roll Correction for the Still Corporation, Inc.

Move to approve the Tax Roll Correction for the Still Corporation, Inc. (251-01-0-10-01-019.00-0) for tax year 2016. This results in a decrease in tax dollars of \$32.20.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Ben Wilson, County Commissioner  
**SECONDER:** Marvin Rodriguez, County Commissioner  
**AYES:** Wells, Wilson, Rodriguez

10. Sign a Tax Roll Correction for the Still Corporation, Inc.

Move to approve the Tax Roll Correction for the Still Corporation, Inc. (251-01-0-10-05-002.00-0) for tax year 2016. This results in a decrease in tax dollars of \$51.42.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Ben Wilson, County Commissioner  
**SECONDER:** Marvin Rodriguez, County Commissioner  
**AYES:** Wells, Wilson, Rodriguez

11. Sign a Tax Roll Correction for the Still Corporation, Inc.

Move to approve the Tax Roll Correction for the Still Corporation, Inc. (251-01-0-10-05-003.00-0) for tax year 2016. This results in a decrease in tax dollars of \$420.74.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Ben Wilson, County Commissioner  
**SECONDER:** Marvin Rodriguez, County Commissioner  
**AYES:** Wells, Wilson, Rodriguez

12. Sign a Tax Roll Correction for the Still Corporation, Inc.

Move to approve the Tax Roll Correction for the Still Corporation, Inc. (251-01-0-10-05-004.00-0) for tax year 2016. This results in a decrease in tax dollars of \$33.94.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

13. Sign a Tax Roll Correction for the Still Corporation, Inc.

Move to approve the Tax Roll Correction for the Still Corporation, Inc. (251-01-0-10-05-005.00-0) for tax year 2016. This results in a decrease in tax dollars of \$50.98.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

14. Sign a Tax Roll Correction for the Still Corporation, Inc.

Move to approve the Tax Roll Correction for the Still Corporation, Inc. (251-01-0-10-05-011.00-0) for tax year 2016. This results in a decrease in tax dollars of \$54.00.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

15. Sign a Tax Roll Correction for the Still Corporation, Inc.

Move to approve the Tax Roll Correction for the Still Corporation, Inc. (251-01-0-10-06-009.00-0) for tax year 2016. This results in a decrease in tax dollars of \$50.54.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

16. Sign a Tax Roll Correction for the Still Corporation, Inc.

Move to approve the Tax Roll Correction for the Still Corporation, Inc. (251-01-0-10-07-013.00-0) for tax year 2016. This results in a decrease

in tax dollars of \$51.84.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

17. Sign a Tax Roll Correction for the Still Corporation, Inc.

Move to approve the Tax Roll Correction for the Still Corporation, Inc. (251-01-0-40-05-007.00-0) for tax year 2016. This results in a decrease in tax dollars of \$70.52.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

18. Sign a Tax Roll Correction for the Still Corporation, Inc.

Move to approve the Tax Roll Correction for the Still Corporation, Inc. (251-01-0-40-05-024.00-0) for tax year 2016. This results in a decrease in tax dollars of \$104.68.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

19. Sign Tax Roll Corrections River Trail Associates, LLC

Move to approve the Tax Roll Corrections for River Trail Associates, LLC for tax year 2016. This results in a decrease in tax dollars of \$2,245.00.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

Move to authorize the Tax Roll Corrections be stamped with the Chairman's signature.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner

<b>AYES:</b>	Wells, Wilson, Rodriguez
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20. 2017 Indigent Contract

Move to approve the 2017 Indigent Defense Contracts for the following:

Andy Vinduska  
 Blake Robinson  
 Brenda Jordan  
 Chris Bailey  
 Craig Olsen  
 Miranda Johnson

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

21. 2017 Elected Officials Salary Resolution Amendment

Move to approve "Resolution No. 020217-06, A Resolution amending Resolution No. 120816-54 and establishing the salaries of the County Commissioners of Riley County, Kansas."

<b>RESULT:</b>	<b>ADOPTED [2 TO 1]</b>
<b>MOVER:</b>	Marvin Rodriguez, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>NAYS:</b>	Wilson

22. Appoint Neil Parikh to the Manhattan Urban Area Planning Board and approve Resolution

Move to appoint Neil Parikh to the Manhattan Urban Area Planning Board and approve "Resolution No. 020217-07, Resolution appointing a representative to the Manhattan Urban Area Planning Board."

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

23. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed a Riley County Personnel

Action Form for Steve Oliver, for a transfer (accepted position of HHW/Assistant Noxious Weed Director), an IT Specialist, in the Information Systems Department, effective February 20, 2017.

- 24. Sign Riley County Position Action Form(s)

The Board of County Commissioners signed a Riley County Position Action Form for an Information Technology Specialist, in the Information Systems Department, at a grade M.

- 25. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$417,599.38 and the following warrant vouchers for February 3, 2017:

**2017 Budget**

County General	\$252,440.50
Health Department	28,977.25
Motor Vehicle Operations	3,943.85
Community Corrections	20,187.35
Capital Improvements Fund	35,605.00
Economic Development	150,000.00
Emergency 911	19,332.00
Solid Waste	7,398.90
County Building	897.80
RCPD Levy/Op	3,403.84
Riley Co Fire Dist #1	3,280.62
University Park W&S	22.80
Valleywood Operations	77.82
Konza Water Operations	81.59
TOTAL . . . . .	\$525,649.32

**2016 Budget**

County General	\$156,210.46
Health Department	175.22
Capital Improvements Fund	168,336.52
Solid Waste	786.51
County Building	2,162.00
Road & Bridge Cap Project	239,522.36
RCPD Levy/Op	8,287.20
Landfill Closure	513.67



Riley Co Fire Dist CapOut	105.16
University Park W&S	662.59
Univ Park Capital Project	195,164.66
Hunters Island Water Dist	683.27
Moehlman Bottoms	474.50
Konza Water Operations	2,478.32
Lakeside Heights Sewer	122.50
<b>TOTAL.....</b>	<b>\$775,684.94</b>

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**Review Minutes**

- 26. Board of Riley County Commissioners - Regular Meeting - Jan 30, 2017 8:30 AM

Move to approve the minutes.

<b>RESULT:</b>	<b>ACCEPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**Review Tentative Agenda**

- 27. Tentative Agenda

**Press Conference Topics**

- 28. Discuss Press Conference

**9:00 AM Kevin Howser, IT/GIS Director**

- 29. IT/GIS Staff Update - January 2017

Howser presented an IT/GIS staff update.

**9:15 AM Dennis Peterson, Noxious Weed Director**

30. Staff Report

Peterson presented a Noxious Weed/HHW staff report.

Move to sign the 2016 Noxious Weed Annual Report.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

Move to approve the KDOT Bureau of Maintenance Agreement to Treat Noxious Weeds.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**9:30 AM Greg McHenry, Appraiser**

31. Appraiser's Office Report

McHenry presented the Appraiser's Office staff report.

**9:45 AM Monty Wedel, Planning/Special Projects Director**

32. Planning & Development - Staff Update

Wedel presented a Planning and Development update.

Wells reported he received another call concerning Mosier placing the large brush piles along Wildcat Creek.

**10:00 AM Break**

**10:10 AM Clancy Holeman, Counselor/Director of Administrative Services**

33. Administrative Work Session

Holeman discussed the hearing on HCR 5004 regarding constitutional Home Rule, in which Riley County provided testimony.

Holeman discussed SB 108 concerning firearms relating to public employer liability.

Holeman discussed SB 76 relating to professional occupations, licensing and fees.

Spencer discussed fees for in home day care and child care centers.

Green said this will impact the health department.

Holeman discussed the Riley County Conservation District letter.

**10:30 AM Ron Fehr, Manhattan City Manager**

34. General update City of Manhattan

Fehr presented a City of Manhattan update.

**11:00 AM Jan Scheideman, Child Care Supervisor**

Move to recess as the Board of County Commissioners and convene as the Board of Health.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

35. County Commission Approval to Submit FY2018 ECBG Grant for Raising Riley Program

Move to approve the measure: The Board of Health approves the Riley County Health Department to apply for the FY2018 Early Childhood Block grant and requests the application be submitted to the Children’s

Cabinet and Trust following Commission signature.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**11:00 AM      Adjournment**

Move to adjourn.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Marvin Rodriguez, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez