



**Board of Riley County  
Commissioners  
Regular Meeting  
Minutes  
November 27, 2017**

115 North 4th Street  
Manhattan, KS 66502  
[www.rileycountyks.gov](http://www.rileycountyks.gov)

Cindy Kabriel  
785-565-6200

**Commission Chambers**

**8:30 AM**

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

**8:30 AM**

**Call to Order**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Absent	
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Mel Van Der Stelt		Present	8:30 AM
Jill Seaton	Legal Assistant/Office Manager	Present	8:30 AM
Lauren Schiller	IT Technician	Present	8:30 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:30 AM
Kevin Howser	IT/GIS Director	Present	8:30 AM
Raul Martinez	IT Specialist	Present	8:30 AM
Joan Strickler	League of Women Voters	Present	8:33 AM
Darrin Hobbs	Appraiser III	Present	8:34 AM
Corina Hugo	Curator Registrar	Present	8:53 AM
Cheryl Collins	Museum Director	Present	8:55 AM
Linda Glasgow	Curator Archivist & Librarian	Present	9:04 AM
Allana Parker	Curator of Design	Present	9:04 AM
Stephanie Casanova	Manhattan Mercury	Present	9:07 AM
Lori Feldkamp	Big Lakes Developmental Center Director	Present	9:07 AM
Brady Bauman	KMAN	Present	9:19 AM
Gregg Eyestone	Extension Agent	Present	9:30 AM
Bob Isaac	Planner	Present	10:39 AM
Monty Wedel	Planning & Special Projects Director	Present	11:00 AM
Craig Cox	Deputy County Counselor	Present	11:00 AM
Jennifer Green	Health Department Director	Present	11:02 AM

**Pledge of Allegiance**

**Public Comment**

1. Public Comments

Seaton presented the Employee of the Month Award to Raul Martinez.

**Commission Comments**

2. Commission Comments

Wilson's Comments:

Two weeks ago on Monday I met with RCPD Director Schoen to discuss various issues, but specifically police presence in Ogden. He assured me that the police department wants to continue to be involved in Ogden, including attending city meetings, talking with citizens, and enforcing speed limits on Riley Avenue.

That week I also attended the Kansas Association of Counties annual conference in Kansas City.

I spent last week in Kentucky celebrating Thanksgiving with family and friends.

Rodriguez's Comments: Absent

Wells' Comments:

Wells said he had a resident call concerned about floating lanterns burning along Wildcat Creek Road. Wells stated it is a burning concern.

**Business Meeting**

3. 2017 GAAP Waiver Resolution

Move to approve "Resolution No. 112717-70, A Resolution exempting Riley County, Kansas, from the provisions of KSA 75-1120a(a)" (2017 GAAP Waiver Resolution).

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson

**ABSENT:** Rodriguez

- 4. Sign Tax Roll Corrections

Move to approve the Tax Roll Corrections.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Ben Wilson, County Commissioner  
**SECONDER:** Ronald Wells, County Commissioner  
**AYES:** Wells, Wilson  
**ABSENT:** Rodriguez

**Review Minutes**

- 5. Board of Riley County Commissioners - Regular Meeting - Nov 20, 2017 8:30 AM

Move to approve the minutes.

**RESULT:** ACCEPTED AS AMENDED [UNANIMOUS]  
**MOVER:** Ben Wilson, County Commissioner  
**SECONDER:** Ronald Wells, County Commissioner  
**AYES:** Wells, Wilson  
**ABSENT:** Rodriguez

**Review Tentative Agenda**

- 6. Tentative Agenda

**Press Conference Topics**

- 7. Discuss Press Conference

**9:00 AM Cheryl Collins, Museum Director**

- 8. Riley County Historical Museum Staff Report

C. Collins discussed the many educational training sessions they have recently attended.

Hugo discussed the Kansas Museums Association Annual Conference.

Glasgow discussed the Kansas Preservation Alliance Annual Conference.

Parker discussed the Reinventing the Historic House Museum Workshop and the Mountain Plains Museums Association Annual Conference.

C. Collins said the Command Sergeant Major (retired) John White, Jr. will discuss "A Look Back at a Military Life" Tuesday, November 28, 2017 from 11:30 a.m. - 12:30 p.m. at the Riley County Historical Museum.

C. Collins discussed the Museum Board of Trustees of the Riley County Historical Museum.

**9:15 AM      Lori Feldkamp, Big Lakes Developmental Center Director**

9.      Big Lakes Developmental Center update

Feldkamp presented a Big Lakes Developmental Center update.

**9:30 AM      Press Conference**

10.     Riley County Historical Museum program November 28 "A Look Back at a Military Life" with John White Jr. - Cheryl Collins (2 minutes)

C. Collins said the Command Sergeant Major (retired) John White, Jr. will discuss "A Look Back at a Military Life" Tuesday, November 28, 2017 from 11:30 a.m. - 12:30 p.m. at the Riley County Historical Museum.

11.     Youth Bird Feeding Workshop - Gregg Eyestone (2-3 minutes)

Eyestone reported a Youth Bird Feeding Workshop will be held Saturday, December 2, 2017 at 10:00 a.m.

12.     Manhattan Lighting Ceremony - Belinda Snyder (5 minutes)

**10:00 AM      Break**

**10:10 AM      Clancy Holeman, Counselor/Director of Administrative Services**

13.    Administrative Work Session

14.    Pending County Projects County Counselor

Holeman stated he is continuing to work on items on the report.

**10:30 AM      Leon Hobson, Public Works Director/County Engineer**

15.    Project update

Hobson presented an update on Public Works projects.

**10:45 AM      Bob Isaac, Planner**

16.    Replat Lots 11, 13, 14, 15, 16, 17, 18 and 19 of Sedam Subdivision into two (2) lots.

Isaac presented the Final Plat-KARS Subdivision.

Move to approve “Resolution No. 112717-71, A Resolution approving the KARS Subdivision plat and accepting the street rights of way, easements and licenses as shown to be dedicated on the said plat.”

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson
<b>ABSENT:</b>	Rodriguez

**11:00 AM      Monty Wedel, Planning/Special Projects Director**

17.    Approve the Eljen Corporation Geotextile Sand Filter (GSF) Wastewater System for use in Riley County

Wedel presented the information on the Eljen GSF Wastewater System as an alternative system to approve for use in Riley County. Wedel recommended the Board approve the system for use in Riley County. Wedel stated this system has been approve by the National Sanitation Association.

Move to approve the Eljen Geotextile Sand Filter (GSF) wastewater system for use in Riley County.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson
<b>ABSENT:</b>	Rodriguez

**11:10 AM Jennifer Green, Health Department Director**

Move to recess as the Board of County Commissioners and convene as the Board of Health.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson
<b>ABSENT:</b>	Rodriguez

- 18. Riley County Health Department Kansas Department of Health and Environment Injury Prevention Mini-Grant

Green presented the KDHE mini grant application.

Move to approve the Riley County Health Department grant application to KDHE.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson
<b>ABSENT:</b>	Rodriguez

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
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<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson
<b>ABSENT:</b>	Rodriguez

**11:20 AM Leon Hobson, Public Works Director/County Engineer**

- 19. Memorandum of Understanding with Wabaunsee County Rural Water District No. 2

Hobson presented the Memorandum of Understanding with Wabaunsee County Rural Water District #2.

Move to approve the Konza Valley Water Production and Taxing District Memorandum of Understanding.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson
<b>ABSENT:</b>	Rodriguez

- 20. Installation of a Street Light at the intersection of College Avenue and Marlatt Avenue

Hobson asked the Board to approve the installation of a street light at the intersection of College Avenue and Marlatt Avenue.

Move to approve the installation of a street light at the intersection of College Avenue and Marlatt Avenue.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson
<b>ABSENT:</b>	Rodriguez

- 21. Seth Childs Corridor Study Public Information Meeting

Hobson presented the notice of the Seth Childs Corridor Study Public Information Meeting on January 10th at Pottorf Hall beginning at 6:30 p.m.

- 22. Public Informational Meeting for the Replacement of the Anderson Avenue Bridge

Hobson discussed the Public Information Meeting for the replacement of the Anderson Avenue Bridge on December 5, 2017 at the United Methodist Church in Keats at 6:30 p.m.

Volanti presented information for the Board regarding the Intergovernmental topic "Update on Diversity Training and Similar Programs".

**11:36 AM      Adjourment**

Move to adjourn after the Intergovernmental Luncheon.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson
<b>ABSENT:</b>	Rodriguez

**12:00 PM      Intergovernmental Luncheon**

- 23.    Intergovernmental Luncheon Agenda