



**Board of Riley County
Commissioners
Regular Meeting
Minutes
November 06, 2017**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

8:30 AM

Call to Order

| Attendee Name | Title | Status | Arrived |
|---------------------|---|---------|---------|
| Ronald Wells | County Commissioner | Present | 8:30 AM |
| Ben Wilson | County Commissioner | Present | 8:30 AM |
| Marvin Rodriguez | County Commissioner | Present | 8:30 AM |
| Rich Vargo | County Clerk | Present | 8:30 AM |
| Clancy Holeman | Counselor/Director of Administrative Services | Present | 8:30 AM |
| Bill Schenck-Hamlin | League of Women Voters | Present | 8:30 AM |
| Leon Hobson | Public Works Director/County Engineer | Present | 8:30 AM |
| Dylan Lysen | Manhattan Mercury | Present | 8:30 AM |
| Tami Robison | Budget and Finance Officer | Present | 8:30 AM |
| Cindy Volanti | Human Resource Manager/Deputy Clerk | Present | 8:34 AM |
| Gina Scroggs | Downtown Manhattan | Present | 9:30 AM |
| Rich Fink | RCPD Captain | Present | 9:33 AM |
| Shilo Heger | Treasurer | Present | 9:56 AM |

Pledge of Allegiance

Public Comment

1. Public Comments

P. Collins said he will not be able to attend the meeting on Thursday, but Doug Schmitt will, and they will be recommending the Board purchase a used fire truck to help cover the Peach Grove area.

Hobson presented information to the Board regarding the hardness of the water in the Manhattan City system. Hobson stated the water hardness does not stay constant, which is why they need the water softener at the Law Enforcement Center.

Commission Comments

2. Commission Comments

Wilson's Comments:

Thursday I attended the Riley County Mental Health Task Force. At the meeting we were informed that the number of incoming mental health patients to the Via Christi Hospital emergency department has increased 40% in the past 4 years (from 507 in FY 2014 to 833 in FY 2017). We were also updated that one of the two new mental health co-responders working with Pawnee Mental Health and RCPD has been transferred to a different position within Pawnee, so the agencies are looking to hire a replacement co-responder.

Over the weekend I attended the Reformation 500 conference here in Manhattan.

Rodriguez's Comments:

Talked with several constituents on the 3rd.

On Sunday attended the 4-H Achievement award day at Pottorf Hall. It is great to see how active these young folks are and what they have achieved. I had the opportunity to talk to an exchange student from Korea.

Wells' Comments:

Wells said he answered a local concern from a resident regarding ambulance service.

Business Meeting

3. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Lauren Schiller, for a promotion, as an IT Technician, in the IT/GIS Department, at a grade K step 1, at \$17.95 per hour, effective November 4, 2017 (restructure of department, eligible for step increase with satisfactory evaluation after 6 months).
- Will Habiger, for a promotion, as a GIS Specialist, in the IT/GIS

Department, at a grade L step 5, at \$21.49 per hour, effective November 4, 2017 (restructure of department, eligible for step increase with satisfactory evaluation after 6 months).

4. Approval to Advertise a Culvert Replacement Project

Move to approve the Public Works Department advertise the culvert replacement project P.8/28.0, on West 54th Avenue.

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|------------------|---------------------------------------|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ben Wilson, County Commissioner |
| SECONDER: | Marvin Rodriguez, County Commissioner |
| AYES: | Wells, Wilson, Rodriguez |

5. Amend CIP Project for Clerk's Office Walls

Move to approve an additional \$6,000 to amend project 17-17CK002 in the CIP fund for relocation of heating pump and lighting, storage rent, and the construction of privacy walls for the Elections Supervisor.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ben Wilson, County Commissioner |
| SECONDER: | Marvin Rodriguez, County Commissioner |
| AYES: | Wells, Wilson, Rodriguez |

6. 2018 Payscale and Professional Scale Resolutions

Move to approve the 2018 Grade/Step Payscale as approved during the 2018 budget preparation with .80% cost of living (COLA) increase and "Resolution No. 110617-64, A Resolution establishing the pay scale for classified employees of Riley County, Kansas."

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ben Wilson, County Commissioner |
| SECONDER: | Marvin Rodriguez, County Commissioner |
| AYES: | Wells, Wilson, Rodriguez |

Move to approve the 2018 Professional Scale for Appointed and Elected officials and other Professional Positions as approved during the 2018 budget preparation with an average step of 3.13% and .80% cost of living (COLA) increase and "Resolution No. 110617-65, A Resolution establishing the salaries of certain elected and appointed officials and other professional positions of Riley County, Kansas."

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| RESULT: | ADOPTED [UNANIMOUS] |
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| MOVER: | Ben Wilson, County Commissioner |
| SECONDER: | Marvin Rodriguez, County Commissioner |
| AYES: | Wells, Wilson, Rodriguez |

Review Minutes

- 7. Board of Riley County Commissioners - Regular Meeting - Nov 2, 2017 8:30 AM

Move to approve the minutes.

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|------------------|---------------------------------------|
| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Ben Wilson, County Commissioner |
| SECONDER: | Marvin Rodriguez, County Commissioner |
| AYES: | Wells, Wilson, Rodriguez |

Review Tentative Agenda

- 8. Tentative Agenda

Press Conference Topics

- 9. Discuss Press Conference
 - Report on Veterans Day Parade - Veterans Coalition

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

- 10. Administrative Work Session

Holeman said this afternoon he will be on the phone with a vendor regarding the contract for the system wide radio upgrade.

Holeman stated tomorrow the City of Manhattan will authorize a bond issuance for an assisted living facility. The facility is outside the City limits of Riley. Riley County will have to approve the facility within seven days of the City approval as well.

- 11. Pending County Projects County Counselor

9:20 AM **Break**

9:30 AM **Press Conference**

12. RCPD update - Captain Rich Fink (3-5 minutes)

Fink reported accidents are up 1% this year.

Fink said crime analyst are working on methods to reduce traffic accidents.

Fink stated new shifts will begin on January 7, 2018, which will allow for overlap of shifts.

Fink discussed security for the Veterans Day Parade.

13. Downtown Manhattan - Gina Scroggs (5 minutes)

Scroggs discussed Downtown Manhattan activities.

14. Public Notice - Leon Hobson (1-2 minutes)

Hobson said the structure replacement project on May Day Road is scheduled to begin Monday, November 13th. The project is located approximately 1/10th mile south of the intersection of Wohler Road. May Day Road will be closed to through traffic during construction from Wohler Road to Stanton Road. The project is expected to be completed by November 17th weather permitting.

15. Cities and Schools General Election - Rich Vargo (3 minutes)

Vargo reported 1,615 people have participated in advance voting, which is an increase from 2015.

Vargo said advance voting closes today at 12:00 (noon).

Vargo stated the polling places will be open for voting tomorrow from 7:00 a.m. - 7:00 p.m.

10:00 AM Shilo Heger, Treasurer

16. October 2017 Revenue Reporting - Riley County Treasurer

Heger presented the November 2017 Treasurer's report.

10:09 AM Adjournment

Move to adjourn.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ben Wilson, County Commissioner |
| SECONDER: | Marvin Rodriguez, County Commissioner |
| AYES: | Wells, Wilson, Rodriguez |