



**Board of Riley County
Commissioners
Regular Meeting
Minutes
July 06, 2017**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Jimmy Bond	Ogden Township	Present	8:30 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:30 AM
DeAnn Breault	Clerk's Office	Present	8:30 AM
Shelly Williams	Community Corrections Director	Present	8:55 AM
Brady Bauman	KMAN	Present	8:55 AM
Dennis Peterson	Noxious Weed Director	Present	9:04 AM
Steve Oliver	Noxious Weed	Present	9:04 AM
Stephanie Casanova	Manhattan Mercury	Present	9:06 AM
Greg McHenry	County Appraiser	Present	9:18 AM
Monty Wedel	Planning & Special Projects Director	Present	9:41 AM
Jennifer Green	Health Department Director	Present	10:29 AM
Breva Spencer	Child Care Surveyor	Present	10:29 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Wilson's Comments:

Last Thursday I attended the GIS training for county employees for the new GIS website. I found the new website format to be easier to use and more intuitive and hope the rest of the county employees and members of the public find it the same.

Saturday I oversaw the filming at the courthouse.

I spent the 4th with friends and family and went to see the Wamego fireworks.

Yesterday I talked with people about two different township issues.

Rodriguez's Comments:

Rodriguez said he was out of town visiting family.

Wells' Comments:

Wells said he worked on personal projects. Wells stated he answered a few e-mail questions.

Business Meeting

- 3. Sign Tax Roll Corrections

Move to approve the Tax Roll Corrections.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

- 4. Accept Felecia Zeedyk's resignation and Appoint an Ogden Township Trustee

Bond, Treasurer of Ogden Township, stated he opposes Ms. Killham as Ogden Township Trustee because she and Connie Miller would not work with him in the transition to taking office. Bond stated Connie Miller has written checks to herself and Ms. Killham for the first quarter of this year while they were not legal officers of the township.

Bond stated Mr. Ellis Haralson is a long term Ogden Community

member who works at Fort Riley. Bond stated Mr. Haralson is a married family man with two children in the community.

Move to accept Felecia Zeedyk's resignation and appoint Ellis Haralson as the Ogden Township Trustee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	Ben Wilson, County Commissioner
AYES:	Wells, Wilson, Rodriguez

5. Management Representation letter with Sink, Gordon & Associates

Holeman recommended tabling the motion until he has presented the legal letter from him until the original deadline.

Move to table the Management Representation Letter with Sink, Gordon & Associates.

RESULT:	TABLED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	Ben Wilson, County Commissioner
AYES:	Wells, Wilson, Rodriguez

6. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Steven Stallsmith, a Seasonal Laborer, in the Public Works Department, for Separation from County Service, effective June 26, 2017.
- Ramsey Cubie, a new hire, as a Legal Receptionist, in the Attorney's Office, at a grade E step 1, at \$13.39 per hour.

7. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$417,586.27 and the following warrant vouchers for July 7, 2017:

2017 Budget

County General	\$1,239,707.59
Health Department	58,662.60
County Auction	172.00
Motor Vehicle Operations	3,972.76

Community Corrections	12,408.08
Capital Improvements Fund	165,075.70
Economic Development	37,942.74
Solid Waste	5,362.22
County Building	7,947.37
Road & Bridge Cap Project	69,572.29
RCPD Levy/Op	1,016,817.98
Riley Co Fire Dist #1	13,533.72
University Park W&S	862.17
Univ Park Capital Project	6,249.50
Valleywood Operations	78.32
Terra Heights Sinking	127.50

TOTAL \$2,638,492.54

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Review Minutes

- 8. Board of Riley County Commissioners - Regular Meeting - Jun 29, 2017 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	Ben Wilson, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Move to add an executive session under Clancy Holeman's time.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Review Tentative Agenda

- 9. Tentative Agenda

Press Conference Topics

- 10. Discuss Press Conference

9:00 AM Shelly Williams, Community Corrections Director

- 11. Staff Update

Williams discussed establishing Police Protective Custody for children in Riley County.

9:15 AM Dennis Peterson, Noxious Weed Director

- 12. Staff Report

Oliver presented the HHW staff report.

9:30 AM Greg McHenry, Appraiser

- 13. Appraiser's Office Report

McHenry presented the Appraiser's Office staff update.

9:45 AM Monty Wedel, Planning/Special Projects Director

- 14. Planning & Development - Staff Update

Wedel presented a Planning and Development staff report.

10:00 AM Break

10:10 AM Clancy Holeman, Counselor/Director of Administrative Services

- 15. Administrative Work Session

Move that the County Commission, including Chairman Wells, Commissioner Rodriguez, and Commissioner Wilson, recess into executive session on pending litigation for the purpose of consultation with Clancy Holeman, Riley County Counselor, attorney for the commission, which would be deemed privileged in the attorney-client relationship, an exception to the Kansas Open Meetings Act, the open meeting to resume in the County Commission Chambers at 10:25 a.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Move to go out of executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

No binding action was taken during the executive session.

Holeman asked about dates to schedule the fence viewing.

10:30 AM Brevia Spencer, Child Care Surveyor

16. Out of State Travel Request

Spencer presented the out of state travel request.

Move to approve an Out of State Travel Request for Brevia Spencer to attend the National Association for Regulatory Administration's (NARA) Annual Licensing Seminar in Minneapolis, Minnesota in the amount of \$1,883.00 to be funded by the General Fund.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

10:40 AM Leon Hobson, Public Works Director/County Engineer

17. 2017 Equipment & Vehicle Internet Auction

Hobson presented the recommendation for the 2017 Equipment & Vehicle Auction.

Move to authorize staff to move forward and to authorize Public Works to contract with Purple Wave, Inc, of Manhattan, Kansas to conduct an "Internet Only" auction to sell surplus vehicles and equipment and to begin the process to dispose of surplus property.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Move the Board find the vehicles described by Leon Hobson cannot prudently be used for public purposes of the county and should be sold by Riley County Public Works through sale by a private auction service selected by Public Works. Public Works shall comply with all notice and sale provisions of Resolution No. 011107-03.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Hobson discussed the MPO Policy Board and MPO Technical Board (TAC). Hobson discussed a memo the TAC Board to recommend Pottawatomie County preserve the right of way for a potential future bridge. Hobson stated it really is not a technical issue and Pottawatomie County can preserve the right of way.

Wells stated he feels we should not support or oppose Pottawatomie County reserving the right of way.

Holeman discussed the Health Department road signage. Holeman stated City GIS has determined Wharton Manor Road has never been designated as a public road. Holeman stated if Wharton Manor Road is a private road the signage would not be legal.

Wilson reported he received a call from Jim Defoore stating Purcell Road is not being maintained. Wilson stated Defore has contacted the township and the issue has not been resolved.

Hobson stated he will contact Vern Bulk with Manhattan township about Purcell Road.

11:16 AM Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	Ben Wilson, County Commissioner
AYES:	Wells, Wilson, Rodriguez