



**Board of Riley County  
Commissioners  
Regular Meeting  
Minutes  
May 08, 2017**

115 North 4th Street  
Manhattan, KS 66502  
[www.rileycountyks.gov](http://www.rileycountyks.gov)

Cindy Kabriel  
785-565-6200

**Commission Chambers**

**8:30 AM**

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

**8:30 AM**

**Call to Order**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:30 AM
Cindy Volanti	Human Resource Manager/Deputy Clerk	Present	8:30 AM
Mike Kearns	citizen	Present	8:50 AM
Sandy Kearns	citizen	Present	8:50 AM
Drew Venum	citizen	Present	8:50 AM
Stephanie Casanova	Manhattan Mercury	Present	8:58 AM
Bob Isaac	Planner	Present	9:00 AM
Monty Wedel	Planning & Special Projects Director	Present	9:00 AM
Brady Bauman	KMAN	Present	9:30 AM
Sam Johnson	BG Consultants	Present	9:59 AM
Trent Armbrust	Chamber of Commerce	Present	10:05 AM
Lyle Butler	Chamber of Commerce	Present	10:05 AM
Tami Robison	Budget and Finance Officer	Present	10:21 AM
Alvin Perez	Public Works Operations/Fleet Manager	Present	10:31 AM
Cheryl Collins	Museum Director	Present	11:11 AM
Sondra Clark	Flint Hills Regional Council	Present	1:21 PM
Gary Stith	Flint Hills Regional Council	Present	1:21 PM
Lori Feldkamp	Big Lakes Developmental Center	Present	1:21 PM
Cindy Kabriel	Administrative Assistant II	Present	1:21 PM
Kevin Howser	IT/GIS Director	Present	1:44 PM
Robbin Cole	Pawnee Mental Health Services	Present	1:45 PM

Julie Winter	PW Administrative Services Manager	Present	1:49 PM
Gary Rosewicz	Assistant County Engineer	Present	2:00 PM
Greg Lund	Park Manager	Present	2:00 PM
David Miller	citizen	Present	9:15 AM
Dennis and Carolyn Hoard	citizen	Present	9:15 AM

### **Pledge of Allegiance**

### **Public Comment**

1. Public Comments

### **Commission Comments**

2. Commission Comments

Wilson's Comments:

Thursday evening I attended the second session of our Law Board personnel hearing.

Friday evening and Saturday afternoon I went to my sister's high school graduation party and ceremony. Saturday evening I went to a wedding shower for some friends.

Rodriguez's Comments:

Thursday I attended a second day of the special meeting of the Law Board.

Saturday I attended the quarterly meeting of the Junction City H.S. class of 1960.

Wells' Comments:

Wells said he spent Friday working on the Car Club Show. Wells stated the Car Club gives two scholarships to Manhattan High and contributes to many other local causes.

**Business Meeting**

- 3. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed a Riley County Personnel Action Form for Carson Lang, for a status change, as a UA Tech, in the Community Corrections Department, at a grade B step 3, at \$12.40 per hour.

**Review Minutes**

- 4. Board of Riley County Commissioners - Special Meeting - May 2, 2017 1:30 PM

Move to approve the minutes.

<b>RESULT:</b>	<b>ACCEPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wilson, Rodriguez
<b>ABSENT:</b>	Wells

- 5. Board of Riley County Commissioners - Regular Meeting - May 4, 2017 8:30 AM

Move to approve the minutes.

<b>RESULT:</b>	<b>ACCEPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**Review Tentative Agenda**

- 6. Tentative Agenda

**Press Conference Topics**

- 7. Discuss Press Conference
  - Rich Vargo - 2017 Elections & Filing Deadline

**9:00 AM Rich Vargo, County Clerk**

- 8. Year to date budget and expenditure reports

Vargo presented the year to date budget and expenditure reports.

**9:15 AM Bob Isaac, Planner**

- 9. Remove from table petition #17-07 to reconsider rezoning a tract of land from “AG” (Agricultural District) to “C-PUD” (Commercial Planned Unit Development)

Isaac presented the Venum rezoning request.

Move to remove from the table the Venum rezone request.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

Kearns stated his only concern was the safety of the road.

Wilson said he has questions on when will dust control begin being applied.

Wedel stated the applicant will be assessed 50% of the cost for any additional dust control needed due to the event center.

Wells stated he can support the request.

Rodriguez agreed.

Move to approve the request to rezone the subject property from “AG” (Agricultural District) to “C-PUD” (Commercial Planned Unit Development) with the condition regarding participation in dust control be added to the Final Development Plan, as it has been determined that the request meets the requirements of the Riley County Zoning Regulations and the Riley County Sanitary Code and "Resolution No. 050817-19, Resolution amending the zoning map of Riley County concerning the use of certain real estate located in Jackson Township and Sherman Township."

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**9:30 AM**      **Press Conference**

**10:00 AM**      **Break**

**10:10 AM**      **Lyle Butler, Manhattan Area Chamber of Commerce**

10.      Economic development update

Butler discussed workforce. Butler said the current unemployment rate is 2.4% in the City of Manhattan.

Butler said there is a new task force formed made up of educators and business owners to address workforce needs in the future.

Butler reported child care is a challenge in the community.

Butler stated transportation is another challenge for workers.

Armbrust discussed his recent visit with the owners of a company, in an effort to recruit them to locate in Manhattan. Initially, the company had workforce concerns because of this area's low unemployment. But because he showed the owners they had the ability to match MATC and Kansas State University skill sets with the company's workforce needs, the meeting ended on a more positive note.

**10:25 AM**      **Leon Hobson, Public Works Director/County Engineer**

11.      Approve Phase II of University Park Sewer Rehabilitation Project

Johnson reported the University Park Sewer Phase I has been completed.

Johnson said Phase II design has been approved by KDHE and Rural Development. Johnson stated the project should be awarded mid-June and be completed in early 2018.

Move to approve the Public Works Department advertise Phase II of

the University Park sewer rehabilitation project.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**10:40 AM Clancy Holeman, Counselor/Director of Administrative Services**

12. Administrative Work Session

Holeman stated there is no legislative video update this week.

Wells asked about the status of the "no parking" signs adjacent to the Health Department.

Holeman stated he needs to get with the City staff to see what needs to be done for the "no parking" signs to be installed.

13. Pending County Projects County Counselor

**11:00 AM Leon Hobson, Public Works Director/County Engineer**

14. Welsh Road Project

Hobson discussed the Welsh Road "Cold in Place" recycling process. Hobson said Welsh Road is in the 1/2 cent sales tax project list.

Move to approve the proposal from Coughlin Company of St. George, Utah to perform a 4" Cold in Place Recycling project in the amount of \$171,858.50 on Welsh Road. The project is to be paid from the 1/2 cent sales tax.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

15. Project Pictures

Hobson presented pictures of Public Works projects.

Perez discussed the computerized sign inventory system.

**11:15 AM Budget/Appropriation request presentations**

**11:15 AM Cheryl Collins, Museum Director**

- 16. 2018 Museum Budget Request

C. Collins presented the 2018 Museum budget request.

**11:30 AM Clancy Holeman, Counselor/Director of Administrative Services**

- 17. 2018 Riley County Counselor Budget Request

Holeman presented the 2018 Riley County Counselor budget request.

**1:15 PM Budget/Appropriation request presentations**

**1:21 PM Sondra Clark, Flint Hills Regional Council**

- 18. 2018 Flint Hills Regional Transit Administration Appropriation Request

Clark presented the 2018 Flint Hills Regional Transit Administration appropriation request.

**1:27 PM Lori Feldkamp, Big Lakes Developmental Center Director**

- 19. 2018 Big Lakes Developmental Center Appropriation Request

Feldkamp presented the 2018 Big Lakes Developmental Center appropriation request.

**1:45 PM Robbin Cole, Pawnee Mental Health Services Director**

- 20. 2018 Pawnee Mental Health Appropriation Request

Cole presented the 2018 Pawnee Mental Health appropriation request.

**1:55 PM Kevin Howser, IT/GIS Director**

- 21. 2018 IT/GIS Budget Request

Howser presented the 2018 IT/GIS budget request.

1:58 PM The Board agreed by consensus to have Holeman ask the Riley County legislative delegation to support a pending bill excluding from the tax lid certain mandatory personnel costs.

**2:00 PM Julie Winter, Public Works Office Manager**

- 22. 2018 Benefit District Budget Request

Winter presented the 2018 Benefit District budget request.

**2:05 PM Gary Rosewicz, Assistant County Engineer**

- 23. 2018 Solid Waste Budget Request

Rosewicz presented the 2018 Solid Waste budget request.

- 24. 2018 County Building Fund Budget Request

Rosewicz presented the 2018 County Building budget request.

**2:10 PM Leon Hobson, Public Works Director/County Engineer**

- 25. 2018 Public Work Budget Request

Hobson presented the 2018 Public Works budget request.

- 26. 2018 County Auction Fund Budget Request



Hobson presented the 2018 County Auction budget request.

**2:50 PM**

**Adjournment**

Move to adjourn.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez