



**Board of Riley County  
Commissioners  
Regular Meeting  
Minutes  
April 13, 2017**

115 North 4th Street  
Manhattan, KS 66502  
[www.rileycountyks.gov](http://www.rileycountyks.gov)

Cindy Kabriel  
785-565-6200

**Commission Chambers**

**8:30 AM**

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

**8:30 AM**

**Call to Order**

Attendee Name	Title	Status	Arrived
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:31 AM
Stephanie Casanova	Manhattan Mercury	Present	8:33 AM
Brady Bauman	KMAN	Present	9:26 AM
Shilo Heger	Treasurer	Present	9:26 AM
Mel Van Der Stelt		Present	9:28 AM
Tami Robison	Budget and Finance Officer	Present	8:40 AM

**Pledge of Allegiance**

**Public Comment**

1. Public Comments

Hobson reported on April 25th they will be shutting the water off to University Park for some testing.

Holeman asked to add an executive session on the acquisition of real property to his administrative time.

Move to add an executive session on the acquisition of real property to Clancy Holeman's administrative time.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner

<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

### Commission Comments

#### 2. Commission Comments

##### Wilson's Comments:

Tuesday I attended the Regional Public Transit Coordination Interim Board meeting. The primary topic of discussion was their proposed budget for 2018. It looks like Riley County will have a slight decrease in the amount of local match required, and more so depending on the outcome of grant applications and efforts to recruit a few neighboring counties to join our regional transit coordination efforts.

Wednesday I went to a working lunch for local public officials hosted by the Manhattan Area Chamber of Commerce, where we discussed visions and concerns for Manhattan moving forward.

##### Rodriguez's Comments:

Attended the Riley City meeting on Tuesday evening.

Wednesday I attended the meeting reviewing the radio updated specs and pricing from the Harris Group that was held at the county shop.

Later I was invited to an informational meeting at the Job Corps. Got to meet some of the students while taking a tour of the facility. The Manhattan Center is rated in the top 3rd to 5th of the 125 centers in the nation, in placing students into the workforce and in their retention in that workforce. The Flint Hills Job Corps Center is rated number 1 in credential attainment in the nation.

##### Wells' Comments:

Wells reported he attended the KMAN In Focus radio show on Tuesday.

Wells said he attended a meeting last Friday on possible expansion of services.

### Business Meeting

3. 2017 Riley County Grounds Maintenance

Move to sign and approve contract with Rothwell Landscape, Inc. for the 2017 Riley County Grounds Maintenance in the amount of \$25,653.00.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Ben Wilson, County Commissioner  
**SECONDER:** Marvin Rodriguez, County Commissioner  
**AYES:** Wells, Wilson, Rodriguez

4. Fancy Creek Township Treasurer

Move to accept the letter submitted by Colburn Atkins not accepting the position of Fancy Creek Township Treasurer and appoint Lee Tucker as Treasurer of the Fancy Creek Township.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Marvin Rodriguez, County Commissioner  
**SECONDER:** Ben Wilson, County Commissioner  
**AYES:** Wells, Wilson, Rodriguez

5. Discuss Joint City/County/County Meeting Agenda

No additional items.

6. Approve payroll/accounts paybles (when completed)

Move to approve the payroll vouchers in the amount of \$425,265.55 and the following warrant vouchers for April 14, 2017:

**2017 Budget**

County General	\$534,334.07
Health Department	69,703.08
Motor Vehicle Operations	6,547.74
Community Corrections	19,032.79
Capital Improvements Fund	101,540.18
Solid Waste	18,267.15
County Building	4,386.17
Road & Bridge Cap Project	32,715.64
RCPD Levy/Op	1,022,019.42
Landfill Closure	655.84
Riley Co Fire Dist #1	14,582.45
University Park W&S	5,283.95

Hunters Island Water Dist	437.41
Carson Sewer Benefit Dist	198.50
Deep Creek Sewer	360.70
Moehlman Bottoms	258.25
Valleywood Operations	28.91
Terra Heights Sewer	819.90
Konza Water Operations	609.06
Lakeside Heights Sewer	120.81

TOTAL . . . . . \$1,831,902.02

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**Review Minutes**

- 7. Board of Riley County Commissioners - Regular Meeting - Apr 10, 2017 8:30 AM

Move to approve the minutes.

<b>RESULT:</b>	<b>ACCEPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**Review Tentative Agenda**

- 8. Tentative Agenda

**Press Conference Topics**

- 9. Discuss Press Conference

**9:00 AM**

**Clancy Holeman, Counselor/Director of Administrative Services**

- 10. Administrative Work Session

9:00 AM Executive Session for preliminary discussions related to the acquisition of real property

Move that the Board of Riley County Commissioners, including Chairman Wells, Commissioner Rodriguez, and Commissioner Wilson, along with Clancy Holeman, Riley County Counselor, recess into executive session pursuant to the preliminary discussions relating to the acquisition of real property exception to the Kansas Open Meetings Act, in order to discuss an initial offer of purchase by the county, the open meeting to resume in the County Commission Chambers at 9:30 a.m.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

9:30 AM Move to go out of executive session.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

No binding action was taken during the executive session.

**9:30 AM Shilo Heger, Treasurer**

11. March 2017 Revenue Reporting - Riley County Treasurer

Heger presented the April 2017 Treasurer's report.

**9:45 AM Break**

**10:00 AM Leon Hobson, Public Works Director/County Engineer**

12. Bid opening for crushed limestone

The Board of County Commissioners opened the following bids for crushed limestone.

<u>Company</u>	<u>Unit Price</u>	<u>Total Bid</u>
HAMM 609 Perry Place Perry, KS 66073-0017	\$23.00	\$30,820.00

Move to refer the bids to staff for evaluation and recommendation.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Ben Wilson, County Commissioner  
**SECONDER:** Marvin Rodriguez, County Commissioner  
**AYES:** Wells, Wilson, Rodriguez

**10:15 AM Leon Hobson, Public Works Director/County Engineer**

- 13. Bid opening for asphalt seal oil

The Board of County Commissioners opened the following bids for asphalt seal oil.

<u>Company</u>	<u>CHFRS-2P</u>	<u>CQS-1F</u>
Vance Brothers 5201 Brighton Kansas City, MO 64130-0107	\$1.95	\$1.80
Coastal Energy Corporation 1 Costal Drive Willow Springs, MO 65793	\$2.06	\$1.98
Ergon Asphalt & Emulsions, Inc. 10520 Wolcott Drive Kansas City, KS 66109	\$1.79	\$1.90

Move to refer the bids to staff for evaluation and recommendation.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Ben Wilson, County Commissioner  
**SECONDER:** Marvin Rodriguez, County Commissioner  
**AYES:** Wells, Wilson, Rodriguez

**10:30 AM Budget and Planning Committee**

- 14. Monthly Cash Flow Reports for March

Robison presented the March monthly cash flow reports.

Holeman stated he has received a request from the Chief Judge for the Commissioners to consider reimbursing some indigent attorney panel members a portion of their liability insurance costs for those members sued in the Schwab case.

Holeman said panel members are not employees, they are contract attorneys and required to have their own malpractice insurance by law.

Holeman recommended the Board not support the request.

Holeman stated he will be meeting with a member of the indigent defense panel to discuss the liability insurance request.

The Board agreed the indigent defense panels members should provide for their own malpractice insurance.

**10:50 AM Clancy Holeman, Counselor/Director of Administrative Services**

- 10:50 AM 15. Executive Session for preliminary discussions related to the acquisition of real property

Move that the Board of Riley County Commissioners, including Chairman Wells, Commissioner Rodriguez, and Commissioner Wilson, along with Clancy Holeman, Riley County Counselor, recess into executive session pursuant to the preliminary discussions relating to the acquisition of real property exception to the Kansas Open Meetings Act, in order to discuss an initial offer of purchase by the county, the open meeting to resume in the County Commission Chambers at 11:10 a.m.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

- 11:10 AM Move to go out of executive session.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

No binding action was taken during the executive session.

- 11:10 AM 16. Executive Session for preliminary discussions related to the acquisition of real property

Move that the Board of Riley County Commissioners, including Chairman Wells, Commissioner Rodriguez, and Commissioner Wilson, along with Clancy Holeman, Riley County Counselor, recess into executive session pursuant to the preliminary discussions relating to the acquisition of real property exception to the Kansas Open Meetings Act, in order to discuss an initial offer of purchase by the county, the open meeting to resume in the County Commission Chambers at 11:30 a.m.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

- 11:30 AM Move to go out of executive session.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

No binding action was taken during the executive session.

- 17. Second 2017 Work Session--Review of Proposed Sublease with City of Manhattan--Relocation of Ambulance Service Headquarters

Holeman presented the second review of the proposed sublease with the City of Manhattan for the relocation of the ambulance service headquarters.

**11:43 AM      Adjourment**

Move to adjourn.



<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Marvin Rodriguez, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez