



**Board of Riley County
Commissioners
Regular Meeting
Minutes
February 09, 2017**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Cindy Kabriel	Administrative Assistant II	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Dennis Peterson	Noxious Weed Director	Present	8:30 AM
Stephanie Casanova	Manhattan Mercury	Present	8:38 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:30 AM
Tami Robison	Budget and Finance Officer	Present	8:40 AM
Gary Rosewicz	Assistant County Engineer	Present	9:13 AM
Brady Bauman	KMAN	Present	9:25 AM
Lyle Butler	Chamber of Commerce	Present	9:39 AM
Trent Armbrust	Chamber of Commerce	Present	9:39 AM
Cindy Volanti	Human Resource Manager/Deputy Clerk	Present	9:55 AM
Jennifer Green	Health Department Director	Present	9:55 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Holeman asked the commission to add two executive sessions to his administrative work session.

Move to add two executive sessions to Holeman's administrative work session.

RESULT: ADOPTED [UNANIMOUS]

MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Commission Comments

2. Commission Comments

Wilson's Comments:

Tuesday I met with a local resident to talk about local political issues. After that I talked with a reporter from the Mercury about the Denison/Marlatt project.

Wednesday I attended the Regional Public Transit Coordination Interim Board, where we worked out a mission statement and goals for the Coordinated Transit District.

Rodriguez's Comments:

Met with Pat Collins to review the locations for the fire station in Leonardville Monday afternoon.

Tuesday evening attended the City meeting to learn more about the airport security. It seems that American Airlines wishes to increase the passenger size of their planes. The increase of plane size would raise the security level of the entire airport. I heard Wednesday evening that the City has decided not to pursue that path. I have not heard what American Airlines will decide to do.

Wednesday at noon I attended the Downtown Merchants board meeting. The April cancer run was discussed. Looks like it will be a great event.

Touring the RCPD center was very interesting. Vicki and I enjoyed the tour that Director Schoen gave.

Later that evening I attended the Randolph City meeting. Captain Josh Kyle, Lt. Brad Jager and Law Board Chairman Craig Beardsley were also in attendance. Mayor Zimmer had many questions for each one. However, Chairman Beardsley extended his willingness to be helpful and work for the citizens of Riley County.

Wells' Comments:

Wells asked Hobson if Riley County owns the old Riley County Jail.

Hobson said he will check to see who owns it.

Business Meeting

- 3. Bid recommendation for spray truck

Move to approve bid submitted by Flint Hills Ford, Manhattan Kansas for a 2017 Ford F-550 four wheel drive cab chassis truck in the bid amount of \$35,269 to be paid out of the CIP fund.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

- 4. Review and sign Appraiser's Real Estate Sales Data Search Service Agreement and Contractual Provisions for Scott Wartman, trainee under Lonny N. Wartman

Move to approve a Real Estate Sales Data Search Service Agreement and Contractual Provisions for Scott Wartman, trainee under Lonny N. Wartman.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

- 5. Discuss Joint City/County/County Meeting Agenda

Review Minutes

- 6. Board of Riley County Commissioners - Regular Meeting - Feb 6, 2017 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner

AYES: Wells, Wilson, Rodriguez

Review Tentative Agenda

- 7. Tentative Agenda

Press Conference Topics

- 8. Discuss Press Conference

9:00 AM Clancy Holeman, Counselor/Director of Administrative Services

- 9. Administrative Work Session

9:00 AM Executive Session to discuss confidential legal advice

Move that the County Commission, including Chairman Wells, Commissioner Rodriguez, and Commissioner Wilson recess into executive session on potential litigation for the purpose of consultation with Clancy Holeman, Riley County Counselor, attorney for the commission, which would be deemed privileged in the attorney client relationship, an exception to the Kansas Open Meetings Act, the open meeting to resume in the County Commission Chambers at 9:10 a.m.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Marvin Rodriguez, County Commissioner
SECONDER: Ben Wilson, County Commissioner
AYES: Wells, Wilson, Rodriguez

9:10 AM Move to go out of the executive session.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Marvin Rodriguez, County Commissioner
SECONDER: Ben Wilson, County Commissioner
AYES: Wells, Wilson, Rodriguez

No binding action was taken during the executive session.

9:10 AM

Executive Session to discuss confidential legal advice

Move that the County Commission, including Chairman Wells, Commissioner Rodriguez, and Commissioner Wilson recess into executive session on potential litigation for the purpose of consultation with Clancy Holeman, Riley County Counselor, attorney for the commission, which would be deemed privileged in the attorney client relationship, an exception to the Kansas Open Meetings Act, the open meeting to resume in the County Commission Chambers at 9:20 a.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	Ben Wilson, County Commissioner
AYES:	Wells, Wilson, Rodriguez

9:20 AM

Move to go out of the executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	Ben Wilson, County Commissioner
AYES:	Wells, Wilson, Rodriguez

No binding action was taken during the executive session.

9:20 AM

Leon Hobson, Public Works Director/County Engineer

10. Wieters Road Bank Stabilization Project

Hobson discussed the Wieters Road bank stabilization project.

Hobson said from the previous meeting the Commission determined the bank stabilization project was a viable project and all three parties should share in the cost of the project. Based on the nature of this project, staff does not believe a stamped set of plans is necessary.

Hobson said staff recommends the Commission authorize the Public Works Department to enter into a contract with Phil Balch with Wild Horse River Works, Inc. in the amount of \$14,201 less the engineering stamp cost.

The Board agreed by consensus to authorize the Public Works

Department to enter into a contract with Phil Balch with Wild Horse River Works, Inc. In the amount of \$11,201 to be funded from the Public Works budget.

11. Carson Mobile Home Park Sewer Benefit District Agreement

Hobson said the District does not have personnel to operate and maintain the lift station. Available operators are not able to provide the same level of service and provide the 24 hour availability for the same costs. Having the City provide this service assures the District the proper maintenance is performed and they have 24 hour availability.

Hobson said staff recommends the Commission sign the proposed agreement.

Move to approve the Carson Mobile Home Park Benefit District sign the Second Supplemental Agreement with the City of Manhattan for the operation and maintenance of the lift station in the District.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

9:45 AM

Manhattan Area Chamber of Commerce

12. Economic development update

Butler presented an economic development update.

Butler thanked the county for working on the Marlatt Avenue/Denison Avenue road reconstruction and other collaborative projects.

Butler said the 92nd Annual Meeting & Banquet will be held Friday, February 17th and the Chamber Legislative Coffee will be held Saturday, February 25th at 7:30 a.m. in the Zoo Education Building.

Butler discussed sales tax on internet purchases and claiming it on your tax forms.

10:00 AM

Jennifer Green, Health Department Director

Move to recess as the Board of County Commissioners and convene as the Board of Health.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

- 13. Health Department Monthly Budget Review & Report to the Board of Health

Green presented a Health Department update.

Move to approve that the letter from the Board of Health to be included in the annual report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

10:10 AM Budget and Planning Committee

- 14. Monthly Cash Flow Reports for January

Robison presented monthly cash flow reports.

Holeman said he received a response from Aubrey Evans thanking the commission for reviewing the Riley County Conservation District letter.

Holeman said he needs to contact CGI Communications to update the website with the current Chair of the County Commission.

10:19 AM Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez