



**Board of Riley County  
Commissioners  
Regular Meeting  
Minutes  
February 06, 2017**

115 North 4th Street  
Manhattan, KS 66502  
[www.rileycountyks.gov](http://www.rileycountyks.gov)

Cindy Kabriel  
785-565-6200

**Commission Chambers**

**8:30 AM**

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

**8:30 AM**

**Call to Order**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Bill Schenck-Hamlin	League of Women Voters	Present	8:30 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:30 AM
Cindy Volanti	Human Resource Manager/Deputy Clerk	Present	8:30 AM
Tami Robison	Budget and Finance Officer	Present	8:34 AM
Jana Miller	Sunflower CASA	Present	8:30 AM
Brady Bauman	KMAN	Present	9:20 AM
Gina Scroggs	Downtown Manhattan	Present	9:20 AM
Josh Kyle	RCPD	Present	9:20 AM
Greg McClure	Extension Agent	Present	9:30 AM
Lauren Schiller	IT	Present	9:30 AM
Stephanie Casanova	Manhattan Mercury	Present	9:30 AM
Dennis Peterson	Noxious Weed Director	Present	9:58 AM
Jerry Howard	Public Works	Present	10:04 AM
Rob Ott	City of Manhattan Public Works Director	Present	10:14 AM
Gary Rosewicz	Assistant County Engineer	Present	10:23 AM
Brad Waller	Alfred Benesch & Company	Present	10:23 AM

**Pledge of Allegiance**

**Public Comment**

1. Public Comments

**Commission Comments**

## 2. Commission Comments

## Wilson's Comments:

Friday I attended the Community Leaders Danger Focus Day at Fort Riley. We started by looking at the drone hangar and the modular drone control offices that can remotely pilot drones on the other side of the world via satellite. Next we toured the beautiful and spacious new Irwin Army Hospital. Then after lunch we concluded with a visit out to the field exercises where we viewed up close the tanks and Bradleys maneuvering and firing.

Saturday I toured the current RCPD shooting range facility with the owner and his brother and talked about potential close-out costs for the lease there. They asked that the county pour a cement cap over the low water crossing, grade and widen the road, build a road along the side of the range that goes along the ridge to behind the range (or pay the owner a fee in place of putting one in there), leave the perimeter fence in good condition, and do a full scale environmental cleanup of the site to sift all the bullets and shells out of the ground and hill slopes.

## Rodriguez's Comments:

Thursday attended the annual meeting of the Riley County Soil Conservation District at Pottorf Hall.

Friday I met several individuals at Leonardville. The reason for the meeting was the location of the proposed fire station. There were several good alternate locations proposed.

## Wells' Comments:

Wells said he talked to residents about the brush pile on Wildcat Creek. Wells stated the situation seems under control.

**Business Meeting**

## 3. Pawnee Mental Health Services Contract

Move to approve the Pawnee Mental Health Services contract.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

4. Plaza Reservation Request for Sunflower CASA Project, Inc.

Holeman questioned the request to begin at 11:45 a.m. prior to the normal 12:00 p.m. beginning time to not impact Courts.

Miller stated it is just to place the pinwheels and the presentation will not begin until noon.

Miller discussed Child Abuse Prevention and Awareness Month.

Move to approve a Plaza Reservation Request for Sunflower CASA Project, Inc. from 11:45 a.m. to 12:45 p.m. for Child Abuse Prevention and Awareness Month on April 7, 2017.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

5. Sign Tax Roll Corrections

Move to approve the Tax Roll Corrections.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Marvin Rodriguez, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

6. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Steve Oliver, for a transfer/promotion, as a HHW Program Coordinator/Assistant Director, in the Noxious Weed Department, at a grade O step 5, at \$24.88 per hour.
- Linda King, a step change (satisfactory performance evaluation after 6 months of status change in July 2016), as a Tax Supervisor, in the Treasurer's Office, at a grade S step 3, at \$28.41 per hour.
- Brent Sigman, a step change/promotion (satisfactory performance evaluation after completion of 6 months of promotion in July 2016), as a Clerk Analyst I, in the Treasurer's Office, at a grade I step 6, at

\$19.10 per hour.

- 7. Approve a warrant voucher

Move to approve a warrant voucher for February 3, 2017 for the following:

County General	\$124.00
Total . . . . .	\$124.00

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**Review Minutes**

- 8. Board of Riley County Commissioners - Regular Meeting - Feb 2, 2017 8:30 AM

Move to approve the minutes.

<b>RESULT:</b>	<b>ACCEPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**Review Tentative Agenda**

- 9. Tentative Agenda

**Press Conference Topics**

- 10. Discuss Press Conference

**9:00 AM Clancy Holeman, Counselor/Director of Administrative Services**

11. Administrative Work Session

The Board watched the KAC Legislative Video update.

Holeman reported the chairman of the committee did say the Home Rule Constitutional Amendment will not be heard this year. Holeman said there is still a chance it could be considered further.

Holeman discussed SB 76 regarding licenses and fees restrictions.

Holeman discussed HB 2081 regarding public employers' tort liability relating to employees carrying concealed. Holeman said if the Board supports the League's balloon amendment he will draft a letter.

The Board agreed by consensus with the balloon amendment provided by the League.

12. Pending County Projects County Counselor

**9:20 AM Break**

**9:30 AM Press Conference**

13. Downtown Manhattan update - Gina Scroggs (5 minutes)

Scroggs reported Downtown Manhattan Inc. is going to host the first ever Breast Cancer Run in Manhattan. Scroggs said it is April 22nd at 8:00 a.m. and the benefit will go to the Johnson Cancer Research Center. Scroggs stated they have been working closely with the local Masons. Scroggs said the Masons have arranged free cancer screenings for the Manhattan and Wamego area.

Scroggs said they are working on a comprehensive downtown study.

14. RCPD update - Captain Josh Kyle (3-5 minutes)

Kyle said "Part 1" crimes are the more severe crimes RCPD is required to report to the Federal Government.

Kyle said overall Part 1 crimes increased 4.1% in 2016 and 14% decrease in structural burglaries. Kyle reported motor vehicle thefts are down 5%. Kyle said there was a significant decrease in DUI

enforcement.

15. Winter Ranch Management Seminar – February 15 in Olsburg - Greg McClure (3-5 minutes)

McClure said the K-State 2017 Winter Ranch Management seminars will be held at five locations throughout the state during January and February. McClure said Wednesday, February 15th a meeting will be held starting with supper at 5:00 p.m. and adjourn by 8:30 p.m. at the McCormick Elementary School in Olsburg.

McClure said a seminar on Succession Planning and Communication will be held Friday, February 17<sup>th</sup> at 12:30 p.m. at the Riley County Public Works Facility, 6215 Tuttle Creek Boulevard, Manhattan.

**10:00 AM**

**Leon Hobson, Public Works Director/County Engineer**

16. Project update

Hobson presented the Public Works Project update.

Hobson said to store the furniture in the Clerk's Office he would like to place a storage container on the east side where the department heads park.

The Board agreed by consensus to allow the 40' storage container to be placed on the east side of the County Office Building where the department heads park.

Hobson said the 30' foot storage container could be placed on the east side of the County Office Building on the McCullough property to the east of the Clerk's Office or in the island parking of the Courthouse Plaza.

The Board agreed by consensus to allow the 30' storage container to be placed on the east side of the County Office Building to the east of the Clerk's Office or the island parking of the Courthouse Plaza.

**10:15 AM**

**Dennis Peterson, Noxious Weed Director**

17. Bid opening for a spray truck

The Board of County Commissioners opened the following bids for a

spray truck:

Company	Base Bid
Rusty Eck Ford 7310 E. Kellogg Wichita, KS 67207	\$36,095.00
Shawnee Mission Ford 11501 SMPKY Shawnee, KS 66203-0179	\$36,021.00
Laird Noller Automotive 935 West 23 <sup>rd</sup> Street Lawrence, KS 66046	\$36,340.00
Davis-Moore Fleet Dept. 7675 E Kellogg Wichita, KS 67207	\$36,332.00
Flint Hills Ford, Inc. 7920 US Rt. 24 East Manhattan, KS 66502	\$35,269.00

Move to refer the bids to staff for evaluation and recommendation.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

10:30 AM

**Leon Hobson, Public Works Director/County Engineer**

18. Funding for the K-113 Corridor Study

Hobson discussed the funding for the K-113 Corridor Study. Hobson said the K-13 intersection has been added to the study. Hobson said the County's share for the study would be \$21,140.83.

Hobson said staff recommends the County Commission approve the County's share of this study.

Move to approve the County's portion of the K-113 Corridor Study in the amount of \$21,140.83 to be paid to the City of Manhattan from the Public Works budget.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

19. Marlatt/Denison Reconstruction Project

Hobson discussed the Marlatt/Denison Reconstruction Project. Hobson asked if the commission wants to proceed with the Marlatt/Denison Reconstruction Project as there has been some concern expressed in the past.

Waller reviewed the project.

Wells stated he is not going to hold the project up. Wells said he will stand by his word that Denison is bordered on both sides by KSU and feels they should participate in the project. Wells said he would rather spend the funds to continue improvements to Marlatt Avenue. Wells asked if the truck route traffic is going to be enforced.

Ott discussed the truck travel routes.

Wilson said he feels like it is a project that needs to be done with NBAF. Wilson stated he is not opposed to asking the University if they are willing to contribute as the project is largely for the University and NBAF. Wilson said it is doubtful given the State funding situation.

Rodriguez stated he agrees with both. Rodriguez said he is concerned with Denison and the truck traffic.

The Board agreed by consensus to move forward with the project as presented.

**11:04 AM      Adjournment**

Move to adjourn.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Marvin Rodriguez, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez