

**CONTRACT**  
***Riley County and Pawnee Mental Health Services***

**THIS CONTRACT**, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_, by and between the Board of County Commissioners of Riley County, Kansas, hereinafter referred to as "Board," and Pawnee Mental Health Services, a non-profit corporation, an established and licensed community mental health center of Kansas, hereinafter referred to as "Center."

**WHEREAS**, the Board of County Commissioners of Riley County, Kansas have determined to contract for mental health services within Riley County, Kansas, with a non-profit corporation, pursuant to K.S.A. 19-4007; and

**WHEREAS**, Pawnee Mental Health Services is a Kansas not-for-profit corporation, established and licensed community mental health center; and

**WHEREAS**, the parties desire that Pawnee Mental Health Services provide mental health services for the citizens of Riley County, by contract;

**NOW, THEREFORE**, in consideration of the mutual promises and covenants herein contained, it is understood and agreed by the parties hereto as follows:

1. **SERVICES TO BE RENDERED**: The Center agrees to provide all services required of a licensed community mental health center to the residents of Riley County, such as but not limited to Outpatient Services, Community Support Services, Consultation and Education, and Emergency Services.
2. **TERM**: The term of the contract shall be from January 1, 2018 to December 31, 2018. Negotiations for the renewal of this contract shall be completed by the parties hereto on or before July 15, 2018. In the event the Center anticipates renewal of this contract, Center's proposed budget and the expected contribution from the Board shall be submitted to the Board prior to July 1, 2018 so that the Board may prepare its budget in compliance with the statutory schedule.
3. **STATUTORY COMPLIANCE**: The Center agrees to comply with the requirements of K.S.A. 19-4007 and all other applicable statutes.
4. **APPROPRIATION**: The Board has agreed to provide Pawnee Mental Health Services \$265,120 for 2018 as partial financial support of mental health services.

5. **SELECTION OF CENTER BOARD OF DIRECTORS:** The number, qualification, geographical distribution, and method of selection of the Board of Directors of the Center shall not be changed or amended during the term of this contract without the written approval of the Board.

**IN WITNESS WHEREOF**, the parties hereto, by their duly authorized representatives, have executed this contract the day first above written.

**ATTEST:**

**THE BOARD OF COMMISSIONERS OF  
RILEY COUNTY, KANSAS**

\_\_\_\_\_

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

**ATTEST:**

**PAWNEE MENTAL HEALTH SERVICES**

\_\_\_\_\_

\_\_\_\_\_  
Chair



December 7, 2017

Tami Robinson  
Budget and Finance Officer  
Riley County Courthouse  
110 Courthouse Plaza  
Manhattan, KS 66502

Dear Tami:

Enclosed are two copies of Pawnee's 2018 contract for services. It is the same contract we have used for many years, and there have been no changes. Please check the funding information in #4 to be sure it is accurate and then present it to the County Commissioners for review and signature.

Please return both signed contracts to me in the enclosed self-addressed, stamped envelope. After our Board Chair signs them, I will return one of the originals to you.

Please contact me if you have any questions. I can be reached at (785) 587-4300, or at [shannon.hughston@pawnee.org](mailto:shannon.hughston@pawnee.org).

Sincerely,

A handwritten signature in black ink that reads "Shannon Hughston". The signature is written in a cursive style.

Shannon Hughston  
Executive Assistant

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