



**Board of Riley County
Commissioners
Regular Meeting
Minutes
February 07, 2019**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
Ronald Wells	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
John Ford	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Pat Collins	Emergency Management Director	Present	8:30 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:30 AM
Tami Robison	Budget and Finance Officer	Present	8:30 AM
Sam Hennigh	KMAN	Present	8:59 AM
Savannah Rattanaovong	Manhattan Mercury	Present	8:30 AM
Shilo Heger	Treasurer	Present	9:20 AM
Monty Wedel	Planning & Special Projects Director	Present	9:34 AM
Craig Cox	Deputy County Counselor	Present	9:40 AM
Jana Chingway	Administrative Assistant II	Present	9:51 AM
Ron Fehr	City of Manhattan	Present	10:22 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Hobson reported the Annual Township meeting is Tuesday, March 12th at Pottorf Hall.

Commission Comments

2. Commission Comments

Ford's Comments:

Had the chance to watch Tuesday evening as my K-State Wildcats took down the Kansas Jayhawks for the first time in 4 years 74-67 at Bramlage Coliseum.

Attended the Ogden City Council meeting last night. Wanted to give them my thoughts and condolences on the tragic and fatal fire last Thursday. The family lost were longtime residents of the city, and the mother served as a council member for quite some time as well. The council agreed to close all city business from 10 a.m. - 2 p.m. so everyone has a chance to attend the memorial services for the family.

Rodriguez's Comments:

Attended the February city meeting in Leonardville on Tuesday evening. RCPD Director was also present at the meeting.

I decided not to go to Topeka on Wednesday to the Heartland Works meeting, but instead participated by way of a conference call.

Wells' Comments:

Wells said he did further investigation into the purchase of the drop down trailer.

Wells stated Paul Foltz contacted him.

Wells said he watched the K-State Basketball Game and portions of the State of the Union Address.

Business Meeting

3. Grant of Permanent Easement - Anderson Ave. Bridge Replacement Project - Ruckert

Move to approve the Grant of Permanent Easement with Jeffrey and Corinna Ruckert to lay out, relocate, widen or alter the public road known as Chicago in the amount of \$200.00. Additionally, the cost to purchase 1 2" or less Silver Maple that will removed during construction. Labor and material to plant the new tree is the sole responsibility of the Party of the First Part as set forth in the Permanent Easement.

RESULT: ADOPTED [UNANIMOUS]

MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

4. Register of Deeds Office Remodel- Change Order #1

Move to approve Change Order #1 with RM Baril General Contractor in the amount of \$5,562.15 for the Register of Deeds Office remodel.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

5. On-Call Agreement with Bruce McMillan Architects

Move to approve and sign the agreement with Bruce McMillan Architects for On Call Services not to exceed \$10,000. This agreement will be for on-call professional services as required for miscellaneous modifications/repairs/improvements to Riley County Facilities upon request.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Rodriguez, Ford

6. Sign amended lease

Move to approve the amended Lease with Trenton Kyle Hargrave and Lynn Marie Hargrave for a radio tower at 15353 Walnut Creek Road, Randolph, Kansas.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Rodriguez, Ford

Review Minutes

7. Board of Riley County Commissioners - Regular Meeting - Feb 4, 2019 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
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MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

Review Tentative Agenda

- 8. Tentative Agenda
 - Cancel County Officials Luncheon

Press Conference Topics

- 9. Discuss Press Conference

9:00 AM Pat Collins, Emergency Management Director

- 10. Drop Down Trailer Purchase

P. Collins presented the request to purchase a drop down trailer. P. Collins said the trailer is not one they will use a lot, but that can be said of a lot of their equipment. P. Collins stated the Public Works trailer many times has equipment on it and they have had difficulty with the trailer.

Wells stated he was not aware our current trailer is an antique and is comfortable with the purchase of the used trailer.

Move to approve the purchase from S&S Trailer Sales for up to \$26,000 out of the fire fund 183-183.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Rodriguez, Ford

9:15 AM Michael Boller, Noxious Weed Director

- 11. Staff Report

Boller presented the Noxious Weed staff report.

- 12. 2018 Noxious Weed Annual Report

Boller presented the 2018 Noxious Weed Annual Report.

Move to approve 2018 Riley County Noxious Weed Annual Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Rodriguez, Ford

- 13. KDOT Contract

Boller presented the 2019 KDOT Noxious Weed contract.

Move to approve the Kansas Department of Transportation Bureau of Maintenance Agreement for 2019 to treat noxious weeds.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Rodriguez, Ford

9:30 AM Shilo Heger, Treasurer

- 14. January 2019 Revenue Reporting - Riley County Treasurer

Heger presented the February 2019 Treasurer's Report.

9:45 AM Monty Wedel, Planning/Special Projects Director

- 15. Planning & Development - Staff Update

Wedel presented the Planning & Development staff update.

10:00 AM Craig Cox, Deputy County Counselor

- 16. Contract for 2019 Tax Sale Attorney's Fees

Cox presented the contract for 2019 Tax Sale Attorney fees.

Move to approve Contract for Attorney's fees for the 2019 tax sale.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Rodriguez, Ford

10:10 AM Clancy Holeman, Counselor/Director of Administrative Services

17. Administrative Work Session

Holeman reported he has been contacted by our coroner from our judicial district who was called to a scene in the City of Manhattan in Pottawatomie County. Holeman said the coroner wanted to know who should pay the cost. Holeman stated he is researching the matter. Holeman said he is inclined to have the coroner send the bill to Pottawatomie County.

10:30 AM Ron Fehr, Manhattan City Manager

18. City of Manhattan general update

Fehr presented an update on City of Manhattan projects.

11:23 AM Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Rodriguez, Ford