



**Board of Riley County
Commissioners
Regular Meeting
Minutes
January 31, 2019**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
Ronald Wells	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
John Ford	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:30 AM
Gary Rosewicz	Assistant County Engineer	Present	8:30 AM
Bryan Richardson	Manhattan Mercury	Present	8:30 AM
Cindy Volanti	Human Resource Manager/Deputy Clerk	Present	8:30 AM
Tami Robison	Budget and Finance Officer	Present	8:30 AM
Sam Hennigh	KMAN	Present	9:58 AM
Greg McHenry	County Appraiser	Present	9:06 AM
Mel Van Der Stelt		Present	9:39 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Leon asked the Board to go to bid on the Anderson Avenue bridge at Keats and Vinton School Road culvert replacement.

The Board agreed by consensus to proceed with the bids on the Anderson Avenue bridge at Keats and Vinton School Road culvert replacement.

Wells discussed the availability of a low boy trailer and dozer available for rural fire to use in emergencies with Hobson.

Commission Comments

2. Commission Comments

Ford's Comments:

After Monday's meeting I met with EMS Director David Adams to discuss and get his thoughts on the current state of Riley County EMS, and I also toured the Ambulance Station on Claflin Avenue. Later Monday afternoon I met with the RCPD Law Board attorney Michael Gillespie to discuss and answer some questions and concerns dealing with the structure and makeup of both RCPD and the Law Board. Monday evening I attended the Kansas Livestock Association Banquet at Pottorf Hall....had the chance to sit and talk to several constituents from the Zeandale area, and even won a flag in their giveaway raffle.

Tuesday afternoon after work I met with a local resident who had some concerns and wanted to get some feedback from me to help address those moving forward.

Other than that I spent the rest of the week working and trying to stay warm.

Rodriguez's Comments:

Attended the annual Riley County livestock meeting and dinner on Monday evening.

Tuesday afternoon attended the ATA monthly meeting.

Continued to work the Flint Hills Regional Council project that I was assigned.

Wells' Comments:

Wells said he also attended the Livestock Association Annual Meeting.

Wells stated he has done a fair amount of work on the need for a dozer and trailer for rural fire.

Business Meeting

3. Drop Down Trailer Purchase

Move to table the purchase from S&S Trailer Sales for up to \$26,000 out of the fire fund 183-183.

RESULT:	TABLED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Rodriguez, Ford

4. Approve Purchase Authorizations

Move to approve the following Purchase Authorizations for Public Works to be funded by the CIP fund:

- Mower w/ 12' Deck - \$75,000
- Mower w/ 72" Deck - \$20,000
- Courthouse Mini Van - \$28,000
- Courthouse Impala - \$22,000
- Tahoe Replacement - \$42,000

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

5. Grant of Permanent Easement - Anderson Ave. Bridge Replacement Project - Davis

Move to approve the Grant of Permanent Easement with Kane O. Davis to lay out, relocate, widen or alter the public road known as Anderson Avenue in the amount of \$800.00. Additionally, the cost to restore landscaping will be determined after construction once damages can be accurately assessed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

6. Grant of Permanent Easement - Anderson Ave. Bridge Replacement Project - Gocken

Move to approve the Grant of Permanent Easement with Ronald L. Gocken and Marcella Marie Gocken to lay out, relocate, widen or alter the public road known as Anderson Avenue in the amount of \$1,200.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

- 7. Grant of Permanent Easement - Anderson Ave. Bridge Replacement Project - Hydeman

Move to approve the Grant of Permanent Easement with Micah Junius Hydeman and Ryann Whitney Hydeman, husband and wife, to lay out, relocate, widen or alter the public road known as Anderson Avenue in the amount of \$1,100.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

- 8. Grant of Temporary Easement - Anderson Ave. Bridge Replacement Project - Mosier

Move to approve the Grant of Temporary Easement with Michael Lee Mosier and Rebecca L. Mosier, husband and wife, to lay out, relocate, widen or alter the public road known as Anderson Avenue in the amount of \$859.00. This will include compensation for 142 linear ft. of fence removal.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

- 9. Grant of Temporary Easement - Anderson Ave. Bridge Replacement Project - Hydeman

Move to approve the Grant of Temporary Easement with Micah Junius Hydeman and Ryann Whitney Hydeman to lay out, relocate, widen or alter the public road known as Anderson Ave. in the amount of \$200.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

- 10. Election Equipment Storage Remodel Project- Change Order

Move to approve the Change Order in the amount of \$18,823.24 for a revised project amount of \$52,311.24 with Fox Home Innovations, LLC Construction and Remodeling Services.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Rodriguez, Ford

11. Grant of Temporary Easement - Anderson Ave. Bridge Replacement Project - Davis

Move to approve the Grant of Temporary Easement with Kane O. Davis to lay out, relocate, widen or alter the public road known as Anderson Avenue in the amount of \$200.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

12. Sign Tax Roll Corrections

Move to approve the Tax Roll Corrections.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

13. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Brittany Blattner, a new hire, as an Opioid Grant Intern, in the Health Department, at a grade B step 9, at \$15.20 per hour (intern position not to exceed 1000 hours through August 2019).
- Patricia McKenna, a new hire, as an Opioid Grant Intern, in the Health Department, at a grade B step 9, at \$15.20 per hour (intern position not to exceed 1000 hours through August 2019).
- Greg Lund, a Parks Manager, in the Parks Department, for Separation from County Service, effective March 25, 2019.

14. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$555,170.75

and the following warrant vouchers for February 1, 2019:

2019 Budget

County General	\$277,859.34
Health Department	52,995.42
Motor Vehicle Operations	4,527.61
Community Corrections	14,130.96
Capital Improvements Fund	30,036.85
Emergency 911	32,811.98
Solid Waste	6,875.74
County Building	9,080.78
Special Parks&Recreation	240.00
Road & Bridge Cap Project	36.00
RCPD Levy/Op	984.66
Riley Co Fire Dist #1	4,356.74
University Park W&S	500.03
TOTAL	\$434,436.11

2018 Budget

County General	\$238,820.02
Health Department	9,403.53
Motor Vehicle Operations	2,412.02
Community Corrections	1,259.07
Capital Improvements Fund	53,357.80
Emergency 911	3,761.21
Solid Waste	161,946.51
County Building	6,935.72
RCPD Levy/Op	739.20
Landfill Closure	1,199.91
Riley Co Fire Dist #1	6,947.15
University Park W&S	769.35
Hunters Island Water Dist	712.73
Carson Sewer Benefit Dist	860.30
Deep Creek Sewer	83.91
Moehlman Bottoms	481.04
Moehlman Bottom Cap Resrv	548.75
Terra Heights Sewer	26.97
Konza Water Operations	2,628.65
TOTAL	\$492,893.84

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner

AYES: Wells, Rodriguez, Ford

Review Minutes

- 15. Board of Riley County Commissioners - Regular Meeting - Jan 28, 2019 8:30 AM

Move to approve the minutes.

RESULT: ACCEPTED [UNANIMOUS]
MOVER: John Ford, County Commissioner
SECONDER: Marvin Rodriguez, County Commissioner
AYES: Wells, Rodriguez, Ford

Review Tentative Agenda

- 16. Tentative Agenda

Press Conference Topics

- 17. Discuss Press Conference

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

- 18. Administrative Work Session

Holeman asked to add an executive session to the end of his time today.

Move to add an executive session for confidential legal advice.

RESULT: ADOPTED [UNANIMOUS]
MOVER: John Ford, County Commissioner
SECONDER: Ronald Wells, County Commissioner
AYES: Wells, Rodriguez, Ford

- 19. Approve Affidavit of Equitable Interest

Move the Board authorize the Chairman to sign the affidavit as

presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

20. Letter to Governor

Holeman presented the draft letter to the Governor regarding Demand Transfer Losses.

Move that the Board authorize the Chairman to sign the letter after the changes are made.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

9:10 AM

Executive session

Move that the County Commission, including Chairman Wells, Commissioner Rodriguez, and Commissioner Ford recess into executive session on potential litigation for the purpose of consultation with an attorney for the County Commission, Clancy Holeman, Riley County Counselor, which would be deemed privileged in the attorney-client relationship, an exception to the Kansas Open Meetings Act, the open meeting to resume in the County Commission Chambers at 9:25 a.m. Greg McHenry, Riley County Appraiser, will be present during part of this executive session in order to provide factual information.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Rodriguez, Ford

9:25 AM

Move to go out of executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

Wells said a consensus was reached.

Move county staff take the action the Board directed in the executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

9:40 AM Adjourment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Rodriguez, Ford