



**Board of Riley County  
Commissioners  
Regular Meeting  
Minutes  
October 26, 2017**

115 North 4th Street  
Manhattan, KS 66502  
[www.rileycountyks.gov](http://www.rileycountyks.gov)

Cindy Kabriel  
785-565-6200

**Commission Chambers**

**8:30 AM**

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

**8:30 AM**

**Call to Order**

Attendee Name	Title	Status	Arrived
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
DeAnn Breault	Clerk's Office	Present	8:23 AM
Jill Seaton	Legal Assistant/Office Manager	Present	8:23 AM
Cindy Volanti	Human Resource Manager/Deputy Clerk	Present	8:28 AM
Joan Strickler	League of Women Voters	Present	8:28 AM
Debbie Register	Register of Deeds	Present	8:28 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:28 AM
Shelly Williams	Community Corrections Director	Present	8:28 AM
Bruce McMillan	Bruce McMillan AIA, Architects, P.A.	Present	8:30 AM
Stephanie Casanova	Manhattan Mercury	Present	9:06 AM
Brady Bauman	KMAN	Present	9:06 AM
Kevin Howser	IT/GIS Director	Present	9:29 AM
Shilo Heger	Treasurer	Present	10:00 AM
Greg Vahrenburg	Piper Jaffrey	Remote	10:00 AM
Dick Carter	Carter Group	Present	12:00 PM
Tom Bruno	Carter Group	Present	12:00 PM
Amy Manges	Register of Deeds' Office	Present	12:00 PM
Barry Wilkerson	County Attorney	Present	12:00 PM
Susie Swanson	64th District Representative	Present	12:00 PM
Dalanna Nichols	Court Administrator	Present	12:00 PM
Tom Hawk	22nd District Senator	Present	12:00 PM
Pat Collins	Emergency Management Director	Present	12:00 PM
Ron Highland	51st District Representative	Present	12:00 PM
Sydney Carlin	66th District Representative	Present	12:00 PM
Cheryl Collins	Museum Director	Present	12:15 PM

Monty Wedel	Planning & Special Projects Director	Present	12:33 PM
Brett Bruning	Community Corrections	Present	8:30 AM
Brett Clark	Community Corrections	Present	8:30 AM
Daniel Clark	Community Corrections	Present	8:30 AM
Joanna Lee	Community Corrections	Present	8:30 AM
Sandi Wikoff-Harper	Community Corrections	Present	8:30 AM
Sara Darnell	Community Corrections	Present	8:30 AM
Jessie Hubbard	Administrative Assistant II	Present	8:30 AM
Jenny Trudo	Community Corrections	Present	8:30 AM
Tom Phillips	67th District Representative	Present	12:00 PM

### **Pledge of Allegiance**

### **Public Comment**

#### 1. Public Comments

Seaton presented the Employee of the Month for November to Jessie Hubbard from the Community Corrections Department.

### **Commission Comments**

#### 2. Commission Comments

Wilson's Comments:

Monday I attended the monthly Intergovernmental Luncheon, where we heard a presentation on Green Apple Bikes and other bike-related issues.

Tuesday evening I moderated the Ogden City candidate forum. Topics discussed included Riley Avenue improvements, RCPD presence, reducing drug use in the community, bad debt collection, pit bull bans, Community Center hours of operation, and the city budget.

Rodriguez's Comments:

Attended the Intergovernmental Luncheon on Monday. Later that afternoon I met with a University Park resident to hear some of his concerns.

Tuesday attended a KAC legislative meeting in Topeka. I attended the

City Council meeting in Riley that evening.

Wednesday met with the Flint Hills Veterans Coalition.

Wells' Comments:

Wells stated he spoke to a resident about the bridge replacement on Anderson Avenue.

Wells said he chaired the Intergovernmental Luncheon.

Wells reported he monitored traffic on Anderson Avenue last night.

### Business Meeting

3. Out-of-State Travel Request for Allen Todd to attend the 2018 GIS/CAMA conference

Move to approve an Out of State Travel Request for Allen Todd to attend the 2018 GIS/CAMA Conference in Houston, Texas in the amount of \$1,573 to be funded by the Appraiser's Office budget.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

4. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Alissa Wells, new hire, as an On Call Juvenile Intake Officer, in Community Corrections Department, at grade B step 5, at \$13.19 per hour.
- Angela Messer, a new hire, as an On Call Juvenile Intake Officer, in Community Corrections Department, at grade B step 5, at \$13.19 per hour.
- Lisa Fang, a new hire, as an As Needed Clerical Assistant, in the Appraiser's Department, at grade D step 1, at \$12.76 per hour.

5. University Park Sewer Collection System Improvements Completion of Work

Move to approve and sign the University Park Sanitary Sewer

Collection System Improvements Completion of Work Certificate with BG Consultants, Inc. and Utility Solutions, LLC.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

6. Sign Riley County Position Action Form(s)

The Board of County Commissioners signed a Riley County Position Action Form for a Child Care Surveyor I, in the Health Department, at a grade L.

7. Sign an On-Line Access Agreement for CCG Logistics, LLC.

Move to approve an On-Line Access Agreement with CCG Logistics, LLC for the Register of Deeds' Office.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

8. TRANSITION SERVICES AGREEMENT

Move to approve a Transition Services Agreement with Via Christi Hospital Manhattan, Inc. for EMS/Ambulance Service.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

9. Zoning Acceptance for setback for RCPD Garage

Move to approve the application for a zoning acceptance for setback for RCPD garage with the City of Manhattan.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

10. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$426,029.90 and the following warrant vouchers for October 27, 2017:

**2017 Budget**

County General	\$412,914.92
Health Department	98,182.00
Court Technology	234.95
Motor Vehicle Operations	6,129.22
Community Corrections	15,339.65
Capital Improvements Fund	38,818.46
Economic Development	1,500.00
Emergency 911	6,489.46
Solid Waste	179,512.34
County Building	29,727.89
Road & Bridge Cap Project	20,098.09
RCPD Levy/Op	3,389.96
Landfill Closure	2,497.87
Riley Co Fire Dist #1	29,079.67
Fire Dist #1 Tuttle Cove	19,229.38
University Park W&S	1,976.42
Univ Park Capital Project	45.73
Hunters Island Water Dist	3,347.93
Carson Sewer Benefit Dist	922.14
Deep Creek Sewer	255.11
Moehlman Bottoms	1,007.85
Valleywood Operations	471.87
Terra Heights Sewer	173.94
Konza Water Operations	6,568.32
Lakeside Heights Sewer	33.77
<b>TOTAL . . . . .</b>	<b>\$877,946.94</b>

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**Review Minutes**

- 11. Board of Riley County Commissioners - Regular Meeting - Oct 23, 2017 8:30 AM

Move to approve the minutes.

<b>RESULT:</b>	<b>ACCEPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**Review Tentative Agenda**

- 12. Tentative Agenda

**Press Conference Topics**

- 13. Discuss Press Conference

**9:00 AM Barry Wilkerson, County Attorney**

- 14. Staff update  
Cancelled.

**9:15 AM Clancy Holeman, Counselor/Director of Administrative Services**

- 15. Administrative Work Session
- 16. Executive session to discuss confidential legal advice regarding pending litigation issues

Move that the County Commission, including Chairman Wells, Commissioner Rodriguez, and Commissioner Wilson recess into executive session on pending litigation for the purpose of consultation with Clancy Holeman, Riley County Counselor, attorney for the Riley County Commission, which would be deemed privileged in the attorney-client relationship, an exception to the Kansas Open Meetings Act, the open meeting to resume in the County Commission Chambers at 9:30 a.m.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner

<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

9:30 AM Move to go out of executive session.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

No binding action was taken during the executive session.

**9:35 AM Kevin Howser, IT/GIS Director**

17. IT/GIS Staff Update - October 2017

Howser presented an IT/GIS staff update.

**9:50 AM Break**

**10:00 AM Greg Vahrenberg, Piper Jaffray & Company**

18. Refunding Bond Resolution

Vahrenburg discussed the 2017 Refunding Bond process.

Vahrenburg stated the Moody's Aa2 Bond Rating was affirmed which is a very sound bond rating. Vahrenburg stated there are not very many counties in Kansas which receive a bond rating of Aa2.

Vahrenburg presented the bond bids received:

Company	Interest Rate
Commerce Bank	1.72%
Ameritas Investment Corp.	1.76%
Robert W. Baird & Co., Inc.	1.78%
First Bankers' Banc Securities Inc.	1.824%
Country Club Bank	1.828%

Vahrenburg stated the lowest and best bid was 1.72% from Commerce

Bank. Vahrenburg said the net savings from the refunding bond is \$117,644.64. Vahrenburg stated the original bond interest rate for the bonds was 3.98%.

Vahrenburg recommended the Board approve the bid from Commerce Bank of 1.72%.

Move to accept the low bid of an interest rate of 1.72% submitted by Commerce Bank - Kansas City, Missouri and approve "Resolution No. 102617-61, A Resolution of Riley County, Kansas, authorizing issuance of the County's General Obligation Refunding Bonds, Series 2017, in the principal amount of \$ 1,920,000, specifying the terms and details of the bonds and providing for the levy and collection of an annual tax to pay the principal of and interest on the bonds when due."

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**10:30 AM**

**Jennifer Green, Health Department Director**

Move to recess as the Board of County Commissioners and convene as the Board of Health.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

19. Riley County Health Department Greater Manhattan Community Foundation (Deihl Fund) Application Approval and Letter of Support

Green submitted the grant application and letter of support for the Greater Manhattan Community Foundation.

Move to approve the Riley County Health Department grant application and sign the letter of support for funding from the Greater Manhattan Community Foundation, Deihl Fund.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Marvin Rodriguez, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez



Move to recess as the Board of health and reconvene as the Board of County Commissioners.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

## 12:00 PM Legislative Conference

### 20. Annual Legislative Conference

Wells thanked the legislators for changing the law, which previously allowed the State to "sweep" the Worker's Compensation Fund.

The Board thanked the legislators for attending today.

Holeman discussed the effect of State actions impact on local government. Holeman said in particular the impact of the diminishing mortgage registration fees.

Register reported Riley County has lost \$538,510 since January 1, 2015. Register said January 1, 2019 the mortgage fee will no longer exist for counties as a revenue source.

Holeman stated Riley County supports Constitutional Home Rule for counties. Holeman said the intent of the legislation is to give the counties the same authority under Home Rule as is given to cities.

Holeman said Representative Highland did hold a hearing on the Constitutional Home Rule.

The legislators recommended contacting legislators on the committee about the Constitutional Home Rule legislation prior to holding a hearing on the matter.

Holeman stated Riley County supports denying vehicle registration to applicants owing delinquent real property taxes. Holeman said the intent is to collect delinquent taxes in a more timely manner.

Wells said during tax foreclosure sales processes many of them then pay the taxes to retain the property, which shows they have the money to pay it, but choose not to.

Heger stated from the Treasurer's perspective it would have to be under the same name as the individual, not a business with multiple owners.

Phillips said every time the government tries to "cast a net" there are unintended impacts to other individuals.

Heger said the Treasurer's Association as a whole is against this legislative proposal.

Holeman stated Riley County is open to amending the language to help close any loop holes.

Phillips stated he feels this session will be focused on school funding equity. Phillips said the Courts also did not tell the State how much money was needed to fund schools.

Carlin said she has a committee meeting coming up on prisons and the influx of rioting in prisons. Carlin stated there has been discussion of privatization of prisons. Carlin said she is opposed to this.

Carlin stated our community is also in favor of another facility similar to the Rainbow facility for mental health patients.

Wilkerson said with mental health there are individuals, which need long term care. Wilkerson stated inmates are getting released and causing serious crimes.

Carlin said they will be reviewing the "Romeo and Juliet" laws.

Hawk said he hopes mental health will be an important issue the legislature addresses.

Hawk stated he agrees with Representative Phillips that school funding will be the primary issue.

Hawk said the tax lid is strapping counties.

Hawk stated opioid abuse will be an issue as well.

Highland said the school funding will be the hot issue, but in his counties mental health is the main issue.

Swanson stated she serves on the Corrections and Social Justice Committee. Swanson discussed concerns with finding professional counselors to work with families.

Wells and the legislators discussed concerns with inadequate prison guard pay.

Hawk discussed concerns with wildfires in the future due to the change

in weather patterns. Hawk said the State Forestry Department is inadequately funded.

P. Collins said five years ago he proposed a state emergency trust fund to establish the resources similar to how Florida does each year.

Wells expressed concern with the lack of funding for our State Highway system, which will be a large increase in cost in the future.

Wilkerson stated our Judges need raises to attract qualified candidates.

Hawk said the State did help fund NBAF. Hawk stated he believes Homeland Security money should be used to assist with the security aspects of the facility. Hawk said he will need help in pursuing State funds to assist with the security aspects of NBAF.

P. Collins stated the County has funded a part-time planner to help assist with planning for NBAF security.

Wells told the legislators he appreciates all they do.

**2:00 PM**

**Adjournment**

Move to adjourn.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez