



**Board of Riley County  
Commissioners  
Regular Meeting  
Minutes  
August 24, 2017**

115 North 4th Street  
Manhattan, KS 66502  
[www.rileycountyks.gov](http://www.rileycountyks.gov)

Cindy Kabriel  
785-565-6200

**Commission Chambers**

**8:30 AM**

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

**8:30 AM**

**Call to Order**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Jane Freyenberger	WIC Coordinator	Present	8:30 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:30 AM
Jennifer Green	Health Department Director	Present	8:30 AM
Cindy Volanti	Human Resource Manager/Deputy Clerk	Present	8:30 AM
Barry Wilkerson	County Attorney	Present	8:55 AM
Stephanie Casanova	Manhattan Mercury	Present	8:56 AM
Brady Bauman	KMAN	Present	9:07 AM
Pat Collins	Emergency Management Director	Present	9:09 AM
Alvin Perez	Public Works Operations/Fleet Manager	Present	9:23 AM
Kevin Howser	IT/GIS Director	Present	9:30 AM
Tami Robison	Budget and Finance Officer	Present	9:48 AM
Breva Spencer	Child Care Surveyor	Present	8:30 AM
Heather Ritchey	Health Department	Present	8:30 AM
Tande Lentz	Treasurer's Office	Present	8:30 AM
Jan Scheideman	Child Care Facilitator/Manager	Present	8:30 AM
DeAnn Breault	Clerk's Office	Present	8:30 AM
Debbie Shaver	Health Department	Present	8:30 AM
Sarah Boxberger	Health Department	Present	8:30 AM
Thereasa Stewart	Health Department	Present	8:30 AM
Kayla Mathis	Health Department	Present	8:30 AM
Leslie Campbell	Clinic Supervisor	Present	8:30 AM
Julie Hettinger	Community Health Educator	Present	8:30 AM
Shelley Hays	Administrative Analyst	Present	8:30 AM
Stacy Licklider	Health Department	Present	8:30 AM
Carla Marrier	Health Department	Present	8:30 AM
Carolyn Branson	Health Department	Present	8:30 AM

Steve Korth	VLP, Topeka, KS	Present	9:50 AM
Alden Neff	Sellers Equipment, Salina, KS	Present	9:50 AM
Ryan Wilson	Foley, Manhattan, KS	Present	9:50 AM
Ken Schweitzer	citizen	Present	9:50 AM
Lance Jones	Murphy Tractor, Topeka, KS	Present	9:50 AM

### **Pledge of Allegiance**

### **Public Comment**

#### 1. Public Comments

Lentz, on behalf of REACH, presented the Employee of the Month Award to Jennifer Green.

Green credited the staff of the Health Department for being so willing to do things differently to serve the public and said thank you to the Health Department staff.

### **Commission Comments**

#### 2. Commission Comments

Wilson's Comments:

Tuesday I attended the Victory Park dedication ceremony at Fort Riley. The ceremony honored 80 some fallen soldiers who had not previously been recognized.

Wednesday I attended the joint MAC/MRC luncheon, where General Martin shared about the fight against ISIS and the liberation of Mosul that the First Infantry Division was involved in during their recent deployment to Iraq. That afternoon at the Vietnam Veterans' Welcome Home Ceremony, I had the privilege of welcoming home Vietnam Veterans who never received a welcome when they returned after the war.

This week I also looked over much of the Joint Land Use Study for Fort Riley and the surrounding communities.

Rodriguez's Comments:

Monday I attended the monthly meeting of the Law Board.

Tuesday morning visited with several constituents in Leonardville. The rest of the day was consulting with Clancy Holeman about the Leonardville fire station.

Wednesday met with Monty Wedel on some code issues, however spent most of the day conversing with Clancy Holeman by phone in person or online. We were trying to figure out a way to get a response to KDOT's decision of not allowing the fire station to have direct access to Hwy 24.

Wells' Comments:

Wells said Mel Van Der Stelt contacted him.

Wells stated Bart Thomas also contacted him about a problem on his property.

### Business Meeting

3. Out of State Travel Request for Society of Human Resource Management (SHRM) Volunteers Summit attendance of Cindy Volanti, Human Resource Manager

Move to approve the Out of State Travel Request for Cindy Volanti to attend the Society of Human Resource Management (SHRM) Volunteer Leaders' Summit, as Vice President-Elect of HRMN Chapter of SHRM.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

4. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Jerry Sextro, an As Needed Clerical Assistant, in the Appraiser's Office, for Separation from County Service, effective August 22, 2017.
- Steven DeHart, an Environmental Health Specialist, in the Planning & Development Department, for Separation from County Service, effective August 18, 2017.

- 5. Sign Riley County Position Action Form(s)

The Board of County Commissioners signed a Riley County Position Action Form for an Environmental Health Specialist, in the Planning and Development Department, at a grade Q.

- 6. Shared Leave Donation Form(s)

Move to approve the Shared Leave Donation Forms.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

- 7. Shared Leave Donation Form(s)

Move to approve the Shared Leave Donation Forms.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**Review Minutes**

- 8. Board of Riley County Commissioners - Regular Meeting - Aug 21, 2017 8:30 AM

Move to approve the minutes.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**Review Tentative Agenda**

- 9. Tentative Agenda

**Press Conference Topics**

- 10. Discuss Press Conference
  - Somebody to discuss - Purple Power Play in the Park
  - Crop Report - Greg McClure

**9:00 AM Barry Wilkerson, County Attorney**

- 11. Staff update

Wilkerson commended the RCPD officers, which conducted the warrants and the arrest.

Wilkerson thanked the Board for their support.

**9:15 AM Clancy Holeman, Counselor/Director of Administrative Services**

- 12. Administrative Work Session

Move to add an executive session at 9:15 a.m.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**9:15 AM Executive session for confidential legal advice**

Move that the County Commission, including Chairman Wells, Commissioner Rodriguez, and Commissioner Wilson, recess into executive session on potential litigation for the purpose of consultation with Clancy Holeman, Riley County Counselor, attorney for the Commission, which would be deemed privileged in the attorney-client relationship, an exception to the Kansas Open Meetings Act, the open meeting to resume in the County Commission Chambers at 9:35 a.m.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**9:35 AM Move to go out of executive session.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

No binding action was taken during the executive session.

**9:35 AM Kevin Howser, IT/GIS Director**

- 13. IT/GIS Staff Update - August 2017

Howser presented the IT/GIS staff update.

**9:50 AM Leon Hobson, Public Works Director/County Engineer**

- 14. Bid opening for tractor/loader/backhoe

The Board of County Commissioners opened the following bids for a tractor/loader/backhoe.

<u>Company</u>	<u>New</u>	<u>5-year lease</u>	<u>7-year lease</u>
Berry Tractor 1750 SW 41 <sup>st</sup> Street Topeka, KS 66609	No bid	No bid	No bid
Sellers Equipment, Inc. 3030 SW 57 <sup>th</sup> St. Topeka, KS 66609	\$162,478.00	No bid	No bid
Foley Equipment 1550 S West Street Wichita, KS 67213	CAT 430F2 – No bid	\$152,696.70	\$163,451.22
	CAT 450F – No bid	\$186,272.29	\$200,024.26
The Victor L. Phillips Company 1305 SW 42 <sup>nd</sup> Street Topeka, KS 66609	\$153,944.00	\$137,982.00	\$153,944.00
Murphy Tractor & Equipment Co. 1621 NW Gage Blvd Topeka, KS 66618-2831	\$187,500.00	\$206,730.00	No bid

Move to refer the bids to staff for evaluation and recommendation.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner

<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

Move to sign the press release that KDOT is refusing to approve a variance for construction of a new volunteer fire station in the City of Leonardville.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**10:04 AM      Adjournment**

Move to adjourn.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez