



**Board of Riley County  
Commissioners  
Regular Meeting  
Minutes  
August 03, 2017**

115 North 4th Street  
Manhattan, KS 66502  
[www.rileycountyks.gov](http://www.rileycountyks.gov)

Cindy Kabriel  
785-565-6200

**Commission Chambers**

**8:30 AM**

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

**8:30 AM**

**Call to Order**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Absent	
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Cindy Kabriel	Administrative Assistant II	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Mr. and Mrs. Hoerman		Present	8:30 AM
Gary Rosewicz	Assistant County Engineer	Present	8:30 AM
Tami Robison	Budget and Finance Officer	Present	8:30 AM
Cindy Volanti	Human Resource Manager/Deputy Clerk	Present	8:33 AM
Pat Collins	Emergency Management Director	Present	8:45 AM
Dennis Peterson	Noxious Weed Director	Present	9:00 AM
Stephanie Casanova	Mercury	Present	9:05 AM
Brady Bauman	KMAN	Present	9:05 AM
Greg McHenry	County Appraiser	Present	9:26 AM
Monty Wedel	Planning & Special Projects Director	Present	9:43 AM
Craig Cox	Deputy County Counselor	Present	9:44 AM
Ron Fehr	Manhattan City Manager	Present	10:24 AM

**Pledge of Allegiance**

**Public Comment**

1. Public Comments

Stan Hoerman, a lifetime resident of Riley County, said he wanted to discuss public safety. Hoerman said Hwy 18 to Zeandale has bicyclists and joggers on that highway and there is no shoulder.

Rosewicz said that is a state highway.

Rodriguez said he appreciates his concern about the bicyclists.

Wells said he appreciates his concern for the public.

**Commission Comments**

2. Commission Comments

Wilson's Comments: Absent

Rodriguez's Comments:

Spent most of my time catching up with e-mails other paper work and took a couple of phone calls from constituents.

Wells' Comments:

Wells said he spent time with a constituent yesterday.

**Business Meeting**

3. Riley County Historical Museum Roof Replacement

Move to approve the bid from Weddle and Sons, Inc. in the amount of \$26,854.00.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Marvin Rodriguez, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

4. Health Dept. Roof Replacement

The commission agreed to table this item until Monday.

5. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel

Action Forms for the following:

- Kathryn Sexton, a Public Health Nurse - M&I, in the Health Department, for Separation from County Service, effective July 31, 2017.
- Darqel Brown, an Appraiser II - Commercial, in the Appraiser's Office, for Separation from County Service, effective July 31, 2017.

6. Sign Riley County Position Action Form(s)

The Board of County Commissioners signed Riley County Position Action Forms for the following:

- a Public Health Nurse - Maternal and Infant (M&I), in the Health Department, at a grade S.
- an Appraiser II - Commercial, in the Appraiser's Office, at a grade H.

7. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$424,201.03 and the following warrant vouchers for August 4, 2017:

**2017 Budget**

County General	\$1,379,841.45
Health Department	32,103.09
Motor Vehicle Operations	3,972.76
Community Corrections	16,722.70
Emergency 911	285.00
Solid Waste	181,320.75
County Building	1,376.11
Road & Bridge Cap Project	2,106.53
RCPD Levy/Op	734.08
Riley Co Fire Dist #1	12,127.04
Fire Dist #1 Tuttle Cove	2,739.50
University Park W&S	94.76
Univ Park Capital Project	28,500.00
Hunters Island Water Dist	711.68
Moehlman Bottoms	390.07
Valleywood Operations	80.74
Terra Heights Sinking	601.33
Konza Water Operations	2,221.75

TOTAL. . . . . \$1,665,929.34

**RESULT:**            **ADOPTED [UNANIMOUS]**  
**MOVER:**            Marvin Rodriguez, County Commissioner

<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

### Review Minutes

8. Board of Riley County Commissioners - Regular Meeting - Jul 31, 2017 8:30 AM

Move to approve the minutes.

<b>RESULT:</b>	<b>ACCEPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Marvin Rodriguez, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

### Review Tentative Agenda

9. Tentative Agenda

### Press Conference Topics

10. Discuss Press Conference

**9:00 AM**

### **Pat Collins, Emergency Management Director**

11. Financing for Radio Infrastructure

P. Collins said in 2005 the Riley County 911 Advisory Board voted to begin replacement of outdated radio infrastructure including mobile and portable radios that could not meet the project 25 (P-25) standards. Most Riley County emergency services now have P-25 capable radios, or are currently acquiring P-25 compliant digital VHF radios.

P. Collins said Riley County moved forward in 2014 with the development of a digital radio system, with the assistance of a consultant. An RFP and bid were received.

P. Collins said for the last year we have reviewed and tightened the

scope of work including the number of sites, number of portable radios, number of mobile radios and accessories/functions added onto the base system. We now have a solid dollar figure for the base radio system, a maximum dollar figure for the portable and mobile radios to be purchase initially. We also know what ongoing maintenance will be for 15 years and what a complete hardware refresh will cost at year eight. As a group our 911 committee agree that we make sure that we hire a third party to manage the system install and testing.

P. Collins discussed the radio infrastructure financing.

Move to direct the finance officer to draft and publish a request for information including possible financing for 15 years for the 911 radio infrastructure, subscriber radios, system maintenance and hardware refresh and third party testing.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

**9:15 AM            Dennis Peterson, Noxious Weed Director**

12.    Staff Report

Peterson presented a Noxious Weed/HHW staff update.

**9:30 AM            Greg McHenry, Appraiser**

13.    Appraiser's Office Report

McHenry presented an Appraiser's Office Report.

**9:45 AM            Monty Wedel, Planning/Specials Projects Director**

14.    Planning & Development - Staff Update

Wedel presented a Planning and Development staff update.

**10:00 AM           Break**

**10:10 AM      Clancy Holeman, Counselor/Director of Administrative Services**

- 15.    Administrative Work Session

Holeman said the Health Department received information on a new legislation House Bill 2409. Holeman said the State of Kansas cannot enter into a contract with other parties unless the party signs a certification saying they are not boycotting Israel.

**10:30 AM      Ron Fehr, Manhattan City Manager**

- 16.    Manhattan City General Update

Fehr presented a Manhattan City general update.

**10:50 AM      Adjournment**

Move to adjourn.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Marvin Rodriguez, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson