



**Board of Riley County  
Commissioners  
Regular Meeting  
Minutes  
July 31, 2017**

115 North 4th Street  
Manhattan, KS 66502  
[www.rileycountyks.gov](http://www.rileycountyks.gov)

Cindy Kabriel  
785-565-6200

**Commission Chambers**

**8:30 AM**

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

**8:30 AM**

**Call to Order**

Attendee Name	Title	Status	Arrived
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Absent	
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Emily Porter	Manhattan Mercury	Present	8:30 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:30 AM
John Jobe	Extension	Present	8:56 AM
Josh Kinder	Kaw Valley Rodeo	Present	9:13 AM
Brady Bauman	KMAN	Present	9:14 AM
Craig Cox	Deputy County Counselor	Present	9:14 AM
Allana Parker	Museum	Present	9:26 AM
Bob Isaac	Planner	Present	9:52 AM
Shelly Williams	Community Corrections Director	Present	9:57 AM

**Pledge of Allegiance**

**Public Comment**

1. Public Comments

Hobson briefed the Board on the Federal Fund Exchange. Hobson said they are dropping the match from 90% to 75% due to lack of funding.

**Commission Comments**

2. Commission Comments

Wilson's Comments: Absent

## Rodriguez's Comments:

Rodriguez said he attended the NBAF quarterly meeting on Thursday afternoon. Rodriguez said he went to the fair that evening.

Rodriguez said he Friday met with Monty Wedel, Bob Isaac, Clancy Holeman, and Craig Cox to finish up the JLUS plan then later met with Pat Collins on the Leonardville fire house.

Rodriguez said he attended the Riley County Fair on Friday and Saturday.

## Wells' Comments:

Wells said he pulled the Kansas Quality Woodworkers Float through the 4-H Parade.

Wells stated he also attended the Fair and the Pork Producers meal. Wells discussed the various fair activities.

**Business Meeting**

3. Action on Portable Communication Device Allowance Form(s)

Move to approve the Portable Communication Device Allowance Form.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Marvin Rodriguez, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

4. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed a Riley County Personnel Action Form for Kristi Glessner, a new hire, as a WIC Dietitian - Fort Riley, in the Health Department, at a grade O step 2, at \$22.58 per hour.

5. Sign Riley County Position Action Form

The Board of County Commissioners signed a Riley County Position Action Form for an As Needed Clerical Assistant (@ 1000 hours), in the Clerk-Elections Department, at a grade D.

**Review Minutes**

- 6. Board of Riley County Commissioners - Regular Meeting - Jul 27, 2017 8:30 AM

Move to approve the minutes.

<b>RESULT:</b>	<b>ACCEPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Marvin Rodriguez, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

**Review Tentative Agenda**

- 7. Tentative Agenda

**Press Conference Topics**

- 8. Discuss Press Conference

**9:00 AM**

**Clancy Holeman, Counselor/Director of Administrative Services**

- 9. Administrative Work Session

Holeman discussed the agreement with the City of Manhattan for the Fairmont Heights Sewer Benefit District.

Holeman said he has returned the revised Transition Agreement with Via Christi for the hospital's review.

- 10. Pending County Projects County Counselor

**9:20 AM**      **Break**

**9:30 AM**      **Press Conference**

11.      First Infantry Division centennial exhibit at Manhattan Public Library - Allana Parker (2 minutes)

Parker said the Riley County Historical Museum will open a temporary exhibit, “The Fighting First: 100 Years of the 1<sup>st</sup> Infantry Division” at the Manhattan Public Library, 629 Poyntz Avenue, on August 1, 2017. This exhibit features a brief history of the Big Red One which organized following the United States’ entry into World War I in 1917, and made its headquarters at Fort Riley during Operation Gyroscope in 1955. This exhibit will run through August 31<sup>st</sup> and is available for viewing during normal Manhattan Public Library business hours. Admission is free.

Parker said the Riley County Historical Museum exhibit at the Manhattan Public Library will also promote the upcoming Flint Hills Discovery Center exhibit, “Duty First: 100 Years of the Big Red One,” which opens August 26<sup>th</sup>, 2017 in the Tallgrass Gallery at the Flint Hills Discovery Center. In this exhibit, visitors will learn the stories of five heroic soldiers and their personal chronicles through WWI, WWII, Vietnam, The Gulf Wars, the Kosovo conflict, and the military activity of today. “Duty First: 100 Years of the Big Red One” is a collaborative exhibit produced by Flint Hills Discovery Center staff and the Fort Riley Museums.

12.      Tax Sale Auction - Craig Cox (3-5 minutes)

Cox reported the Tax Auction will be held August 16<sup>th</sup> at 10:00 a.m. in the Riley County Commission Chambers. Cox stated bidders must be pre-registered. Cox said there are currently 114 properties, with 7 having structures.

13.      Riley County Fair and Kaw Valley Rodeo update - John Jobe and Josh Kinder (5-10 minutes)

Jobe reported the Fair was very well attended. Jobe said the open class exhibits were up 60 entries over last year. Jobe said there were 24 pie entries.

Jobe said the Fair is still open until 7:00 p.m. today with the carnival

remaining open until 10:00 p.m.

Kinder said not all the numbers are in yet, but on Thursday they were pushing 2,000 attendees at the Rodeo. Kinder stated their feedback is the changes to the rodeo were well received.

14. Public Notice - Leon Hobson (1-2 minutes)

Hobson said the structure replacement project on Falcon Road is scheduled to begin Monday, August 7<sup>th</sup>. The project is located approximately 600 feet south of the intersection of Walsburg Road. Falcon Road will be closed to through traffic during construction from Walsburg Road to LK&W Road. The project is expected to be completed August 10<sup>th</sup> weather permitting.

10:00 AM Bob Isaac, Planner

15. Signature on application to initiate the petition process for a Special Use Authorization for the construction and use of a rural fire station (Ogden) (owner: Riley County).

Isaac presented the application to publish the Notice of Public Hearing for a proposed Special Use Authorization.

Move to sign the application to publish the Notice of Public Hearing for a proposed Special Use Authorization.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

10:05 AM Shelly Williams, Community Corrections Director

16. FY17 Adult & Juvenile Services Year-End

Williams presented the FY17 & FY18 Adult & Juvenile Services Line-Item Adjustments and YAP MOA Amendment #2.

Move to approve both the FY17 Adult & Juvenile Services Line-Item Adjustments.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
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<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

Move to approve the FY17 Adult Services Year-End Outcome Report.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

Move to approve the FY18 Revised Behavioral Health Budget Summary & Budget Narrative.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

Move to approve the YAP MOA Amendment #2.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

**10:11 AM      Adjournment**

Move to adjourn.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Marvin Rodriguez, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson