



**Board of Riley County
Commissioners
Regular Meeting
Minutes
May 08, 2017**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

8:30 AM

Call to Order

| Attendee Name | Title | Status | Arrived |
|----------------------|---|---------------|----------------|
| Ronald Wells | County Commissioner | Present | 8:30 AM |
| Ben Wilson | County Commissioner | Present | 8:30 AM |
| Marvin Rodriguez | County Commissioner | Present | 8:30 AM |
| Rich Vargo | County Clerk | Present | 8:30 AM |
| Clancy Holeman | Counselor/Director of Administrative Services | Present | 8:30 AM |
| Leon Hobson | Public Works Director/County Engineer | Present | 8:30 AM |
| Cindy Volanti | Human Resource Manager/Deputy Clerk | Present | 8:30 AM |
| Mike Kearns | citizen | Present | 8:50 AM |
| Sandy Kearns | citizen | Present | 8:50 AM |
| Drew Venum | citizen | Present | 8:50 AM |
| Stephanie Casanova | Manhattan Mercury | Present | 8:58 AM |
| Bob Isaac | Planner | Present | 9:00 AM |
| Monty Wedel | Planning & Special Projects Director | Present | 9:00 AM |
| Brady Bauman | KMAN | Present | 9:30 AM |
| Sam Johnson | BG Consultants | Present | 9:59 AM |
| Trent Armbrust | Chamber of Commerce | Present | 10:05 AM |
| Lyle Butler | Chamber of Commerce | Present | 10:05 AM |
| Tami Robison | Budget and Finance Officer | Present | 10:21 AM |
| Alvin Perez | Public Works Operations/Fleet Manager | Present | 10:31 AM |
| Cheryl Collins | Museum Director | Present | 11:11 AM |
| Sondra Clark | Flint Hills Regional Council | Present | 1:21 PM |
| Gary Stith | Flint Hills Regional Council | Present | 1:21 PM |
| Lori Feldkamp | Big Lakes Developmental Center | Present | 1:21 PM |
| Cindy Kabriel | Administrative Assistant II | Present | 1:21 PM |
| Kevin Howser | IT/GIS Director | Present | 1:44 PM |
| Robbin Cole | Pawnee Mental Health Services | Present | 1:45 PM |

| | | | |
|--------------------------|------------------------------------|---------|---------|
| Julie Winter | PW Administrative Services Manager | Present | 1:49 PM |
| Gary Rosewicz | Assistant County Engineer | Present | 2:00 PM |
| Greg Lund | Park Manager | Present | 2:00 PM |
| David Miller | citizen | Present | 9:15 AM |
| Dennis and Carolyn Hoard | citizen | Present | 9:15 AM |

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Wilson's Comments:

Thursday evening I attended the second session of our Law Board personnel hearing.

Friday evening and Saturday afternoon I went to my sister's high school graduation party and ceremony. Saturday evening I went to a wedding shower for some friends.

Rodriguez's Comments:

Thursday I attended a second day of the special meeting of the Law Board.

Saturday I attended the quarterly meeting of the Junction City H.S. class of 1960.

Wells' Comments:

Wells said he spent Friday working on the Car Club Show. Wells stated the Car Club gives two scholarships to Manhattan High and contributes to many other local causes.

Business Meeting

3. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed a Riley County Personnel Action Form for Carson Lang, for a status change, as a UA Tech, in the Community Corrections Department, at a grade B step 3, at \$12.40 per hour.

Review Minutes

4. Board of Riley County Commissioners - Special Meeting - May 2, 2017 1:30 PM

Move to approve the minutes.

| | |
|------------------|--|
| RESULT: | ACCEPTED AS AMENDED [UNANIMOUS] |
| MOVER: | Ben Wilson, County Commissioner |
| SECONDER: | Marvin Rodriguez, County Commissioner |
| AYES: | Wilson, Rodriguez |
| ABSENT: | Wells |

5. Board of Riley County Commissioners - Regular Meeting - May 4, 2017 8:30 AM

Move to approve the minutes.

| | |
|------------------|--|
| RESULT: | ACCEPTED AS AMENDED [UNANIMOUS] |
| MOVER: | Ben Wilson, County Commissioner |
| SECONDER: | Marvin Rodriguez, County Commissioner |
| AYES: | Wells, Wilson, Rodriguez |

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference
- Rich Vargo - 2017 Elections & Filing Deadline

9:00 AM Rich Vargo, County Clerk

- 8. Year to date budget and expenditure reports

Vargo presented the year to date budget and expenditure reports.

9:15 AM Bob Isaac, Planner

- 9. Remove from table petition #17-07 to reconsider rezoning a tract of land from “AG” (Agricultural District) to “C-PUD” (Commercial Planned Unit Development)

Isaac presented the Venum rezoning request.

Move to remove from the table the Venum rezone request.

| | |
|------------------|---------------------------------------|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ben Wilson, County Commissioner |
| SECONDER: | Marvin Rodriguez, County Commissioner |
| AYES: | Wells, Wilson, Rodriguez |

Kearns stated his only concern was the safety of the road.

Wilson said he has questions on when will dust control begin being applied.

Wedel stated the applicant will be assessed 50% of the cost for any additional dust control needed due to the event center.

Wells stated he can support the request.

Rodriguez agreed.

Move to approve the request to rezone the subject property from “AG” (Agricultural District) to “C-PUD” (Commercial Planned Unit Development) with the condition regarding participation in dust control be added to the Final Development Plan, as it has been determined that the request meets the requirements of the Riley County Zoning Regulations and the Riley County Sanitary Code and "Resolution No. 050817-19, Resolution amending the zoning map of Riley County concerning the use of certain real estate located in Jackson Township and Sherman Township."

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|------------------|---------------------------------------|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ben Wilson, County Commissioner |
| SECONDER: | Marvin Rodriguez, County Commissioner |
| AYES: | Wells, Wilson, Rodriguez |

9:30 AM **Press Conference**

10:00 AM **Break**

10:10 AM **Lyle Butler, Manhattan Area Chamber of Commerce**

10. Economic development update

Butler discussed workforce. Butler said the current unemployment rate is 2.4% in the City of Manhattan.

Butler said there is a new task force formed made up of educators and business owners to address workforce needs in the future.

Butler reported child care is a challenge in the community.

Butler stated transportation is another challenge for workers.

Armbrust discussed his recent visit with the owners of a company, in an effort to recruit them to locate in Manhattan. Initially, the company had workforce concerns because of this area's low unemployment. But because he showed the owners they had the ability to match MATC and Kansas State University skill sets with the company's workforce needs, the meeting ended on a more positive note.

10:25 AM **Leon Hobson, Public Works Director/County Engineer**

11. Approve Phase II of University Park Sewer Rehabilitation Project

Johnson reported the University Park Sewer Phase I has been completed.

Johnson said Phase II design has been approved by KDHE and Rural Development. Johnson stated the project should be awarded mid-June and be completed in early 2018.

Move to approve the Public Works Department advertise Phase II of

the University Park sewer rehabilitation project.

| | |
|------------------|---------------------------------------|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ben Wilson, County Commissioner |
| SECONDER: | Marvin Rodriguez, County Commissioner |
| AYES: | Wells, Wilson, Rodriguez |

10:40 AM Clancy Holeman, Counselor/Director of Administrative Services

12. Administrative Work Session

Holeman stated there is no legislative video update this week.

Wells asked about the status of the "no parking" signs adjacent to the Health Department.

Holeman stated he needs to get with the City staff to see what needs to be done for the "no parking" signs to be installed.

13. Pending County Projects County Counselor

11:00 AM Leon Hobson, Public Works Director/County Engineer

14. Welsh Road Project

Hobson discussed the Welsh Road "Cold in Place" recycling process. Hobson said Welsh Road is in the 1/2 cent sales tax project list.

Move to approve the proposal from Coughlin Company of St. George, Utah to perform a 4" Cold in Place Recycling project in the amount of \$171,858.50 on Welsh Road. The project is to be paid from the 1/2 cent sales tax.

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|------------------|---------------------------------------|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ben Wilson, County Commissioner |
| SECONDER: | Marvin Rodriguez, County Commissioner |
| AYES: | Wells, Wilson, Rodriguez |

15. Project Pictures

Hobson presented pictures of Public Works projects.

Perez discussed the computerized sign inventory system.

11:15 AM Budget/Appropriation request presentations

11:15 AM Cheryl Collins, Museum Director

- 16. 2018 Museum Budget Request

C. Collins presented the 2018 Museum budget request.

11:30 AM Clancy Holeman, Counselor/Director of Administrative Services

- 17. 2018 Riley County Counselor Budget Request

Holeman presented the 2018 Riley County Counselor budget request.

1:15 PM Budget/Appropriation request presentations

1:21 PM Sondra Clark, Flint Hills Regional Council

- 18. 2018 Flint Hills Regional Transit Administration Appropriation Request

Clark presented the 2018 Flint Hills Regional Transit Administration appropriation request.

1:27 PM Lori Feldkamp, Big Lakes Developmental Center Director

- 19. 2018 Big Lakes Developmental Center Appropriation Request

Feldkamp presented the 2018 Big Lakes Developmental Center appropriation request.

1:45 PM Robbin Cole, Pawnee Mental Health Services Director

- 20. 2018 Pawnee Mental Health Appropriation Request

Cole presented the 2018 Pawnee Mental Health appropriation request.

1:55 PM Kevin Howser, IT/GIS Director

- 21. 2018 IT/GIS Budget Request

Howser presented the 2018 IT/GIS budget request.

1:58 PM The Board agreed by consensus to have Holeman ask the Riley County legislative delegation to support a pending bill excluding from the tax lid certain mandatory personnel costs.

2:00 PM Julie Winter, Public Works Office Manager

- 22. 2018 Benefit District Budget Request

Winter presented the 2018 Benefit District budget request.

2:05 PM Gary Rosewicz, Assistant County Engineer

- 23. 2018 Solid Waste Budget Request

Rosewicz presented the 2018 Solid Waste budget request.

- 24. 2018 County Building Fund Budget Request

Rosewicz presented the 2018 County Building budget request.

2:10 PM Leon Hobson, Public Works Director/County Engineer

- 25. 2018 Public Work Budget Request

Hobson presented the 2018 Public Works budget request.

- 26. 2018 County Auction Fund Budget Request

Hobson presented the 2018 County Auction budget request.

2:50 PM

Adjournment

Move to adjourn.

| | |
|------------------|---------------------------------------|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ben Wilson, County Commissioner |
| SECONDER: | Marvin Rodriguez, County Commissioner |
| AYES: | Wells, Wilson, Rodriguez |