



**Board of Riley County
Commissioners
Regular Meeting
Minutes
March 09, 2017**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Gary Rosewicz	Assistant County Engineer	Present	8:30 AM
Cindy Kabriel	Administrative Assistant II	Present	8:30 AM
Kathy Carpenter	Office Manager	Present	8:30 AM
Brady Bauman	KMAN	Present	8:39 AM
Joan Strickler	League of Women Voters	Present	8:40 AM
Stephanie Casanova	Manhattan Mercury	Present	8:44 AM
Shilo Heger	Treasurer	Present	9:20 AM
Levi Smith		Present	9:25 AM
Lyle Butler	Chamber of Commerce	Present	9:38 AM
Jennifer Green	Health Department Director	Present	9:55 AM
Shelley Hays	Administrative Analyst	Present	9:55 AM
Andrew Adams	Emergency Preparedness Coordinator	Present	9:55 AM
Jan Scheideman	Child Care Facilitator/Manager	Present	9:55 AM
Daniel Perez	Family Connections Supervisor	Present	10:00 AM
Jane Freyenberger	WIC Coordinator	Present	10:00 AM
Leslie Campbell	Clinic Supervisor	Present	10:00 AM
Breva Spencer	Child Care Surveyor	Present	10:00 AM
Karen McCulloh		Present	10:18 AM
Mary Kohn	citizen	Present	8:30 AM
Johanna Bumistor	citizen	Present	10:00 AM

Lori Spiker	citizen	Present	10:00 AM
Amelia Hicks	citizen	Present	8:30 AM
George Strecker	citizen	Present	10:00 AM
Sylvia Campbell	citizen	Present	10:00 AM
Dede Brokesh	citizen	Present	10:00 AM
Jeff Gauthier	citizen	Present	10:00 AM
Alex Van Dyke	citizen	Present	10:00 AM
Margaret Conrow	citizen	Present	10:00 AM
Cybil Perkins	citizen	Present	10:00 AM
Betty Banner	citizen	Present	10:00 AM
Vicki Rodriguez		Present	10:00 AM
Adene Winter	citizen	Present	10:00 AM
Linda James	citizen	Present	10:00 AM
Nadine Chalman	citizen	Present	10:00 AM
Jean Lee	League of Women Voters	Present	10:00 AM
David Gustafson	citizen	Present	10:00 AM
Karen Gustafson	citizen	Present	10:00 AM
Jane Pelletier	citizen	Present	10:00 AM
Helen Estes	citizen	Present	10:00 AM
Ronald Lee	citizen	Present	10:00 AM
Michelle Markvicka	Administrative Assistant II	Present	10:00 AM
Greg Wurst		Present	10:00 AM
Marisa Larson	citizen/League of Women Voters	Present	10:00 AM
Terry Rempel	citizen	Present	10:00 AM

Sara Rempel	citizen	Present	10:00 AM
Rachel Fontenot	citizen	Present	10:00 AM
Erin Bishop	citizen	Present	10:00 AM
Donna Schenck-Hamlin	citizen	Present	10:00 AM
Lain Littlejohn	citizen	Present	10:00 AM
Julie Hettinger	Community Health Educator	Present	10:00 AM
Courtney Ress	citizen	Present	10:00 AM
Chris Banner	citizen	Present	10:00 AM
Robbin Cole	Pawnee Mental Health Services	Present	10:50 AM
Cindy Donohoue	Pawnee Mental Health Services	Present	10:50 AM
Dr. Susan Adamchak	citizen	Present	10:00 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Rosewicz discussed the corridor study on Seth Child Road. Rosewicz said a citizens committee is being formed and they would like to include a county commissioner on the committee.

Rodriguez stated he would like to serve on the Seth Child Road Citizens Committee.

The Board agreed Commissioner Rodriguez will represent Riley County on the Seth Child Citizens Committee.

Kohn stated she is here to support the Family Planning Grant to be presented later today. Kohn spoke on the benefits of birth control medication for diseases other than contraception. Kohn spoke on the controversy last year with the Board in providing funding of birth control.

Wells said there was not a controversy last year as it did pass 2-1 last

year by the Board.

Hicks said she is here because she supports the application for the grants for women's health.

Strickler encouraged the Board to take women's health seriously and support women's programs.

Commission Comments

2. Commission Comments

Wilson's Comments:

This week I mostly finished personal taxes.

Tuesday I met with a local businessman.

Rodriguez's Comments:

Monday - attended the monthly IEP meeting at KSU.

Tuesday - visited my dentist, he made an attempt and he succeeded sealing up a cracked tooth. Went to the Leonardville city meeting. Pat Collins met me there, we presented to the council the new placement of the proposed fire house. I explained that Mr. Pope of the Peoples State Bank is willing to donate the city lots next to his bank in Leonardville. The city council voted unanimously to accept the location of the new fire house. Talked about their Pride program. Also took a question concerning tree limbs and brush that the county had left at the county property in Leonardville.

Wednesday - met with Leon Hobson and Alvin Perez. Alvin explained the situation and said it was only temporary, he was going to remove the brush in a few days. Attended the Veterans Day Parade Coalition Committee meeting at 9:30 am. At 1 pm, attended the emergency radio meeting that met the Harris Group to discuss the details on the cost and various options concerning systems available.

Wells' Comments:

Wells said he attended a meeting with KSU President Myers regarding the location of the EMS Facility.

Wells stated he would like to oppose the 11 cent gas tax the State is considering.

Wells discussed his displeasure with the social media perception of men in regards to contraception.

Business Meeting

3. Highway Use Permit Westar Energy

Move to approve the Highway Use Permit to grant permission to Westar Energy to install 40' pole in county right of way at 6744 Stockdale Park Road.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

4. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed a Riley County Personnel Action Form for Tande Lentz, for a promotion, as an Assistant Vehicle Supervisor, in the Treasurer's Office, at a grade L step 8, at \$23.44 per hour.

5. Sign Riley County Position Action Form(s)

The Board of County Commissioners signed a Riley County Position Action Form for a Clerk Analyst II, in the Treasurer's Office, at a grade J.

6. Riley County Shared Leave Request Form

Move to approve the Riley County Shared Leave Request Forms.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

7. Discuss Joint City/County/County Meeting Agenda

Review Minutes

8. Board of Riley County Commissioners - Regular Meeting - Mar 6, 2017 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Review Tentative Agenda

9. Tentative Agenda

Press Conference Topics

10. Discuss Press Conference
- RCPD - Update on Fake Patty's Day

9:00 AM Craig Cox, Deputy County Counselor

11. Administrative Work Session

Cox discussed the status of the current tax foreclosure case. Cox reported since the petitions have been served to the individuals owning property on the tax foreclosure sale over \$26,400 has been collected. Cox said the tax sale should take place in late July or early August.

9:20 AM Doug Schmitt, Assistant Fire Chief

12. Bid opening for fire truck buildout

The Board of County Commissioners opened the following bids for a fire truck buildout.

<u>Company</u>	<u>Total Bid</u>
US Fire Equipment, LLC 4200 150 th Ave Ct E Sumner, WA 98390	\$137,694.50
JS Sign and Awning 2726 Amherst Avenue Manhattan, KS 66503	\$265,000.00
Watt's Manufacturing 230 S Broadway Blvd., Salina, KS 67401	\$67,330.00
Unruh Fabrications, Inc. 100 E. Industrial Dr. Sedgwick, KS 67135-9704	\$83,231.00
Weis Fire and Safety 111 E. Pacific Avenue Salina, KS 67401	\$51,800.00

Move to refer the bids to staff for evaluation and recommendation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

9:30 AM Shilo Heger, Treasurer

- 13. February 2017 Revenue Reporting - Riley County Treasurer

Heger presented the March 2017 Treasurer's report.

9:45 AM Lyle Butler, Manhattan Area Chamber of Commerce

- 14. Economic Development update

Butler discussed long range community visioning committee. Butler said they would like a Commissioner to be a representative on the steering committee. Butler said most of them are going to be on Thursday's from 8:00 a.m. - 10:00 a.m. once a month.

Butler stated the City is holding hearings for the construction of a second business speculative building in the proximity of the NBAF facility using their portion of the economic development funds.

10:00 AM Jennifer Green, Health Department Director

Move to recess as the Board of County Commissioners and convene as the Board of Health.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Levi Smith thanked the Board for voting last year to support women's contraception. Smith stated he hopes the support remains consistent.

Green stated the grants for contraception are applied for annually.

15. Health Department Monthly Budget Review & Report to the Board of Health

Green presented the Health Department monthly budget review and report to the Board of Health.

Rodriguez expressed his concern with male contraceptives being funded by the taxpayers.

Wells said from his perspective we are trying to prevent higher expenses due to diseases at a lower cost.

Green discussed how the contraceptive programs save tax dollars by preventing unplanned pregnancies and diseases.

Campbell said the clinic has federal guidelines they provide on abstinence as well.

Wilson said he feels it is inappropriate for some taxpayers to pay for contraception when they have a religious objection to contraception. Wilson stated some contraception aborts pregnancies.

Wilson moved to direct staff to rework the application by reducing the Family Planning line item by the amount that would have been used to provide contraceptives for the sake of contraception. Rodriguez seconded.

Wilson clarified the wording is intended to still allow contraceptive services for purposes such as treating health conditions.

Rodriguez stated he would like to amend the motion to not include male contraception.

Green stated county tax dollars are not funding LARC's, from the match. Green said it is from our State funding and Federal grants. Green stated research shows 99% of women support contraception.

Chalman asked Commissioner Wilson what contraception he is concerned with.

Wilson said on of the methods he is concerned with IUD's.

Chalman stated IUD's prevent conception by not allowing the sperm and egg from joining. Chalman discussed the function of IUD's.

Rodriguez stated he feels providing condoms perpetuates the problem you are trying to prevent.

Wells said the commission's job is to protect the taxpayers and not be the moral police.

Green stated she does not believe the grant application can be amended.

Smith stated what disturbs him is you three did all the paperwork run for county commission for the best interest of the constituents and you need to hear what the people say. Smith stated the Board should let the people speak.

Fontenot stated this is why everyone is showing up today. Fontenot stated the Health Department allows affordable family planning in our community.

Wilson and Rodriguez withdrew their motion.

Move to approve the application for the KDHE Aid to Local Grant.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald Wells, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Wilson stated he would like for Green to schedule time on the Commission agenda to discuss the contraception services provided at the Riley County Health Department.

Move to approve the KDHE Outreach, Prevention and Early Intervention Services (OPEI) Letter of Intent.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

McCulloh stated the Riley County Health Advisory Board will discuss the concerns of the Board's consideration of women's health.

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

10:30 AM Budget and Planning Committee

16. Monthly Cash Flow Reports for February

Robison presented the monthly cash flow reports.

10:50 AM Robbin Cole, Pawnee Mental Health Services Director

17. Pawnee Mental Health Services update

Cole provided an update on Pawnee Mental Health Services.

Cole discussed the need to have the walls repaired in the Pawnee Mental Health Facility on Claflin.

11:20 AM Leon Hobson, Public Works Director/County Engineer

18. Federal Fund Exchange

Hobson said staff sees the Federal Fund Exchange Program as an excellent program and would highly recommend we continue to take

advantage of it.

Hobson said staff would recommend the 2017 Asphalt Overlay program be used as the reimbursement project to submit to KDOT to receive the federal funds.

Hobson said once the funds are received staff would further recommend they be placed in the CIP (as previously agreed) toward any of the future projects the Commission have authorized designs for: Fancy Creek Bridge; Stockdale Park Road Bridge; Anderson Avenue Bridge; Vinson School culvert; Kitten Creek culvert and Peach Grove culvert. Other possible projects are the polymer overlays on the Skyway and West 56th bridges or the funds can be held and designated for a future transportation project.

Hobson stated a specific project will need to be identified for the funds when they are received.

Move to approve the Public Works Department sign a request to exchange federal funds under the Federal Aid Fund Exchange master agreement (formerly signed) with KDOT in the amount of \$315,709.25.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

19. Carson Sewer District Request to Borrow Additional Funds

Hobson said last fall the Carson Mobile Home Park Sewer District (District) installed a new lift station for approximately \$60,000. The District borrowed \$40,000 from the Riley County general fund and used \$20,000 from their reserve fund leaving approximately \$15,000 on hand. The intent was to borrow all of the money long term from the KDHE revolving loan fund thus replenishing the District's reserve account and paying back the general fund.

Hobson said the replacement and relocation of the electric meter along with the installation of an automatic emergency transfer switch still need accomplished to finish the installation. The labor and materials to perform these functions and to hire Cat Cans to pump the lift station while the electricity will be off is estimated at approximately \$7,500.

Hobson said prior to the installation of the new lift station, the City was called upon to repair the old station several times just to keep it operational. In November we asked the City to begin the operation and maintenance of the lift station even before the new lift station was

installed. They agreed to a fee of \$833 per month plus repairs. Even after the new lift station was installed, adjustments were required which the City performed and billed the District.

Hobson said to date, the District has incurred numerous expenses but no revenue or loan proceeds. Beginning in January, the City began billing the patrons of the District as per the Resolution passed last year. To date, we just received a portion of the revenue from those January billings. We recently submitted a draft application to KDHE for review but are experiencing difficulty in making contact with them for a status report.

Hobson said needless to say the reserve account has dwindled and is no longer adequate to cover unforeseen events if all work is to be completed. With the revenues/loan lagging behind, it concerns me to operate for very long with the reserve fund this low. Therefore, I would propose the District borrow an additional \$10,000 from the general fund. Once the KDHE loan is approved both loans with the Riley County general fund will be paid off. Receipt of the loan proceeds is still several months away.

Hobson said the requested funds are required to finish the installation of the lift station, pay all of the past operational repair bills and provide a balance in the reserve account. The revenue generated from the Resolution is lagging behind. Staff recommends the Commission approve the request for the Carson Sewer District to borrow an additional \$10,000 from the general fund until the proceeds of the KDHE loan are received.

Move to approve the Carson Mobile Home Park Sewer District be allowed to borrow an additional \$10,000 from the general fund at 6% interest.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	Ben Wilson, County Commissioner
AYES:	Wells, Wilson, Rodriguez

20. 2017 Asphalt Overlay Program

Hobson discussed the 2017 asphalt overlays.

Hobson said the main two issues we are trying to resolve on the Welsh Road are the premature cracking and the brittleness of the asphalt mix. The traditional mill and fill and the Hot in Place recycling address these issues only in the top couple of inches. The traditional mill and fill can re-establish the desired profile and cross-slope while the Hot in Place recycling cannot.

However, by milling to a depth of 4 inches with the Cold in Place recycling process, the reappearance of the reflective cracks will be delayed. The brittleness concern of the asphalt mix will also be addressed in the top 4 inches and the profile and cross-slope can be adjusted to some degree. The Cold in Place recycling is only slightly less in cost than a traditional mill & fill but it addresses the roads concerns to a much greater extent.

Hobson said staff would recommend the Commission approve the Public Works Department negotiate a contract with Coughlin Company to perform the Cold in Place recycling (4 inches deep) on Welsh Road.

Move to approve the Public Works Department negotiate a contract with Coughlin Company to perform the Cold in Place recycling on Welsh Road.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

11:45 AM Rich Vargo, County Clerk

- 21. Procurement of Office Furniture

Vargo presented to request for office furniture for the Clerk's Office.

Move to approve the County Clerk purchase of the HON office furniture to be paid from the Riley County CIP fund, not to exceed \$18,700.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

12:25 PM Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	Ben Wilson, County Commissioner

AYES:	Wells, Wilson, Rodriguez
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