



**Board of Riley County  
Commissioners  
Regular Meeting  
Minutes  
January 03, 2019**

115 North 4th Street  
Manhattan, KS 66502  
[www.rileycountyks.gov](http://www.rileycountyks.gov)

Cindy Kabriel  
785-565-6200

**Commission Chambers**

**8:30 AM**

[District 1 – Ben Wilson, Vice Chair](#)

[District 2 – Marvin Rodriguez, Chair](#)

[District 3 – Ronald Wells, Member](#)

**8:30 AM          Call to Order**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Pat Collins	Emergency Management Director	Present	8:30 AM
Craig Cox	Deputy County Counselor	Present	8:30 AM
Gary Rosewicz	Assistant County Engineer	Present	8:30 AM
Alvin Perez	Public Works Operations/Fleet Manager	Present	8:30 AM
Vicky McCallum	Administrative Clerk I	Present	8:30 AM
Mary Graham	Administrative Assistant II	Present	8:30 AM
Drew Woods	Public Works	Present	8:30 AM
Bertra Lund	Public Works	Present	8:30 AM
Dave Ball	Public Works	Present	8:30 AM
DeAnn Breault	REACH Committee	Present	8:30 AM
Tami Robison	Budget and Finance Officer	Present	8:30 AM
Perry Piper	Environmental Health Specialist	Present	8:31 AM
Brandy Berg	REACH Committee	Present	8:32 AM
Sam Hennigh	KMAN	Present	8:57 AM
Bryan Richardson	Manhattan Mercury	Present	8:57 AM
Greg McHenry	County Appraiser	Present	9:28 AM

**Pledge of Allegiance**

**Public Comment**

1. Public Comments

Breault presented the Employee of the Month Certificate to Drew Woods of the Public Works Department.

P. Collins reported at the City of Riley Planning Board meeting they gave the approval to build the radio tower in Riley.

Hobson asked the Board if they would like Westar to discuss contracting for wind energy at a lower rate.

**Commission Comments**

2. Commission Comments

Wilson's Comments:

Monday I attended the swearing in ceremony for Dennis Butler, the new Riley County Police Department Director.

Tuesday and Wednesday I kept up with some correspondence and research on county issues.

Rodriguez's Comments:

Monday January 31st attended the swearing in of Dennis Butler the new RCPD Director.

Wells' Comments:

Wells said he was ill with a severe cold over the holidays.

**Business Meeting**

3. 2018 Audit Engagement Letter and County Contractual Provisions

Move to sign the Engagement Letter with James Gordon & Associates CPA, P.A. for audit services.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

4. Riley County On-Call Agreement with BG Consultants

Move to approve the Riley County On-Call Agreement with BG

Consultants for Professional Engineering Services for Road and Bridge projects, not to exceed the budgeted amount of \$10,000.00 unless approved by Riley County.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Ronald Wells, County Commissioner  
**SECONDER:** Ben Wilson, County Commissioner  
**AYES:** Wells, Wilson, Rodriguez

5. Proposal for Election Machine Storage Remodel

Rosewicz said they met with two contractors on the project.

Move to approve the proposal from Fox Home Innovations, LLC in the amount of \$33,448.00.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Ronald Wells, County Commissioner  
**SECONDER:** Ben Wilson, County Commissioner  
**AYES:** Wells, Wilson, Rodriguez

6. Sign Tax Roll Corrections

Move to approve the Tax Roll Corrections.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Ben Wilson, County Commissioner  
**SECONDER:** Ronald Wells, County Commissioner  
**AYES:** Wells, Wilson, Rodriguez

7. Advisory Board appointments and Resolution appointing Riley County representatives to the Law Enforcement Agency Board

Move to approve the following appointments and “Resolution No. 010319-01, A Resolution appointing representatives to the Law Enforcement Agency “Law Board”.

Marvin Rodriguez Comm Dist 2	Law Enforcement Agency Board year	January 1, 2019 December 31, 2020
Craig Beardsley Comm Dist 3	Law Enforcement Agency Board 2 year	January 1, 2019 December 31, 2020

**RESULT:** ADOPTED [2 TO 1]  
**MOVER:** Ben Wilson, County Commissioner  
**SECONDER:** Ronald Wells, County Commissioner  
**AYES:** Wells, Wilson  
**NAYS:** Rodriguez

- 8. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$538,555.49 and the following warrant vouchers for January 4, 2019:

**2019 Budget**

County General	\$231,661.21
Health Department	34,566.52
Motor Vehicle Operations	4,383.32
Community Corrections	8,370.63
Economic Development	13,125.84
Solid Waste	3,617.96
Riley Co Fire Dist #1	3,238.24
TOTAL . . . . .	\$298,963.72

**2018 Budget**

County General	\$ 78,836.05
Health Department	22,410.91
Court Technology	375.37
Court Services	1,200.00
Community Corrections	7,164.54
Capital Improvements Fund	86,145.00
Emergency 911	1,380.00
Solid Waste	3,325.09
County Building	4,132.64
Road & Bridge Cap Project	279,825.39
RCPD Levy/Op	2,444.94
Riley Co Fire Dist #1	9,210.43
University Park W&S	75.00
Konza Water Operations	780.00
TOTAL . . . . .	\$497,305.36

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**Review Minutes**

- 9. Board of Riley County Commissioners - Regular Meeting - Dec 27, 2018 8:30 AM

Move to approve the minutes.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**Review Tentative Agenda**

- 10. Tentative Agenda

**Press Conference Topics**

- 11. Discuss Press Conference

**9:00 AM Clancy Holeman, Counselor/Director of Administrative Services**

- 12. Administrative Work Session

- 9:00 AM 13. Executive session for preliminary discussions related to the acquisition of real property

Move that the Board of Riley County Commissioners, including Chairman Rodriguez, Commissioner Wilson, and Commissioner Wells, along with Clancy Holeman, Riley County Counselor, and Rich Vargo, Riley County Clerk, recess into executive session pursuant to the preliminary discussions relating to the acquisition of real property exception to the Kansas Open Meetings Act, in order to discuss an initial offer of purchase by the County, the open meeting to resume in the County Commission Chambers at 9:15 a.m.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

- 9:15 AM Move to go out of executive session.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

No binding action was taken during the executive session.

Holeman asked for a second executive session at the end of Wedel's staff time today.

Move to add an executive session on preliminary discussions relating to the acquisition of real property.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**9:15 AM Michael Boller, Noxious Weed Director**

14. Staff update

Boller presented the Noxious Weed/HHW staff report.

**9:30 AM Greg McHenry, Appraiser**

15. Appraiser's Office Report

McHenry presented the Appraiser's Office staff report.

**9:45 AM Monty Wedel, Planning/Special Projects Director**

16. Staff Update - Planning & Development

Wedel asked which commissioner will participate in the Resilient Riley County Project Committee.

The Board agreed Rodriguez will represent the Board on the Resilient Riley County Project Committee.

Wedel presented the Planning and Development staff report.

9:52 AM 17. Executive Session

Move that the Board of Riley County Commissioners, including Chairman Rodriguez, Commissioner Wilson, and Commissioner Wells, along with Clancy Holeman, Riley County Counselor, and Rich Vargo, Riley County Clerk, recess into executive session pursuant to the preliminary discussions relating to the acquisition of real property exception to the Kansas Open Meetings Act, in order to discuss an initial offer of purchase by the County, the open meeting to resume in the County Commission Chambers at 10:07 a.m.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

10:07 AM Move to go out of executive session.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

No binding action was taken during the executive session.

10:09 AM **Adjournment**

Move to adjourn.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez