



**Board of Riley County  
Commissioners  
Regular Meeting  
Minutes  
August 02, 2018**

115 North 4th Street  
Manhattan, KS 66502  
[www.rileycountyks.gov](http://www.rileycountyks.gov)

Cindy Kabriel  
785-565-6200

**Commission Chambers**

**8:30 AM**

[District 1 – Ben Wilson, Vice Chair](#)

[District 2 – Marvin Rodriguez, Chair](#)

[District 3 – Ronald Wells, Member](#)

**8:30 AM**

**Call to Order**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Absent	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:30 AM
Tami Robison	Budget and Finance Officer	Present	8:30 AM
Joan Strickler	League of Women Voters	Present	8:32 AM
Cindy Volanti	Human Resource Manager/Deputy Clerk	Present	8:35 AM
Stephanie Casanova	Manhattan Mercury	Present	8:37 AM
Sam Henningh	Manhattan Mercury	Present	8:54 AM
Michael Boller	Noxious Weed Director	Present	8:54 AM
Jessie Hubbard	Administrative Assistant II	Present	8:57 AM
Greg McHenry	County Appraiser	Present	9:20 AM
Monty Wedel	Planning & Special Projects Director	Present	9:35 AM
Craig Cox	Deputy County Counselor	Present	9:37 AM
Ron Fehr	City of Manhattan	Present	10:24 AM
Jennifer Green	Health Department Director	Present	10:27 AM

**Pledge of Allegiance**

**Public Comment**

1. Public Comments

Hobson said Benesch did an updated cost for the roundabout, which was around \$2.4M.

**Commission Comments**

2. Commission Comments

Wilson's Comments: Absent

Rodriguez's Comments:

Helped take down the booth I was working during the Riley County Fair on Monday. Tuesday and Wednesday worked around the house. I did receive several messages concerning the county's purchase of the new voting machines.

Wells' Comments:

Wells said he received e-mails regarding election equipment.

Wells stated he discussed the Denison Avenue project.

**Business Meeting**

3. Bid Recommendation for 2018 Multi-layer Polymer Concrete Overlays

Move to approve the bid from PCiRoads, LLC in the amount of \$92,059.55.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

4. Appointment Letters and Resolution appointing Riley County representatives to Food and Farm Council

Move to sign appointment letters and approve "Resolution No. 080218-45, A Resolution appointing Riley County representatives to the Food and Farm Council."

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

5. State Health Insurance Plan Renewal

Volanti presented the 2019 State Health Insurance Plan Renewal. Volanti reported we are following what the State recommends and not including the additional 4%.

Move to approve the renewal contract with the Kansas State Employees Health Care Commission (HCC) for January 2019 - December 2021.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

6. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Ethan Eastes, a status change, as a part time Paramedic, in the EMS/Ambulance Department, at a step 1, at \$15.68 per hour.
- Tyler Raby, a status change, as a full time Paramedic, in the EMS/Ambulance Department, at a step 1, at \$15.68 per hour.
- Kimberly Bulk, a Customer Service Representative I, in the Solid Waste Department, for Separation from County Service, effective July 26, 2018.
- Brandi Castro, a status change, as a full time Paramedic, in the EMS/Ambulance Department, at a step 1, at \$15.68 per hour.

7. Sign Riley County Position Action Form(s)

The Board of County Commissioners signed a Riley County Position Action Form for Customer Service Representative I - part time, in the Solid Waste Department, at a grade F.

8. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$511,973.42 and the following warrant vouchers for August 3, 2018:

**2018 Budget**

County General	\$372,710.20
Health Department	60,913.47
Court Technology	4,172.50

Treasurer Tech Fund	7,524.00
County Auction	90.00
Motor Vehicle Operations	4,913.30
Community Corrections	19,939.13
Capital Improvements Fund	35,347.24
Economic Development	1,526.30
Emergency 911	5,704.33
Solid Waste	10,123.92
County Building	23,366.74
Road & Bridge Cap Project	2,531.41
RCPD Levy/Op	9,998.52
Riley Co Fire Dist #1	18,773.68
University Park W&S	916.65
Hunters Island Water Dist	180.01
Deep Creek Sewer	84.97
Valleywood Operations	176.27
Terra Heights Sewer	140.92
Terra Heights Sinking	2,306.24
Konza Water Operations	1,116.50
TOTAL . . . . .	\$582,556.30

**2017 Budget**

Road & Bridge Cap Project	\$6,790.59
TOTAL . . . . .	\$6,790.59

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

**Review Minutes**

- 9. Board of Riley County Commissioners - Regular Meeting - Jul 30, 2018 8:30 AM

Move to approve the minutes.

<b>RESULT:</b>	<b>ACCEPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

**Review Tentative Agenda**

- 10. Tentative Agenda

**Press Conference Topics**

- 11. Discuss Press Conference

**9:00 AM Shelly Williams, Community Corrections Director**

- 12. Staff Report

Hubbard presented the FY19 Adult Services and Behavioral Health grant cuts.

Hubbard presented the Community Corrections staff report.

Move to approve the above reduced budgets for FY19 for Adult Services and Behavioral Health grants.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

**9:15 AM Michael Boller, Noxious Weed Director**

- 13. Staff Meeting Noxious Weed Department

Boller presented the Noxious Weed/HHW staff report.

**9:30 AM Greg McHenry, Appraiser**

- 14. Appraiser's Office Report

McHenry presented the Appraiser's Office update.

**9:45 AM Monty Wedel, Planning/Special Projects Director**

- 15. Planning & Development - Staff Update

Wedel presented the Planning and Development update.

Wells asked about the progress of the dumping at Zeandale next to the cemetery.

Wedel reported he will have Steve Higgins update the Board on the dumping.

**10:00 AM Break**

**10:10 AM Clancy Holeman, Counselor/Director of Administrative Services**

- 16. Administrative Work Session

- 17. Review and Approve: “Letter of Intent to Meet Conditions”, “Request for Obligation of Funds” and “Loan Resolution” on behalf of Riley County Fire District No. 1. These are the Fire Station Construction Projects in Ogden and Leonardville.

Holeman presented the Fire District No. 1 Fire Station construction projects in Ogden and Leonardville.

Move the Board authorize the Chairman to sign the documents as presented.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

- 18. Review and Approve: “Letter of Intent to Meet Conditions”, “Request for Obligation of Funds” on behalf of the Fairmont Heights Sewer Benefit District. These documents are the final part of the Fairmont Heights Sewer Benefit District’s United States Department of Agriculture (USDA) loan and grant application.

Holeman presented the USDA documents for the Fairmont Heights Sewer Benefit District.

Move the Board authorize the Chairman to sign the documents as presented.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

**10:30 AM Ron Fehr, Manhattan City Manager**

- 19. City of Manhattan general update

Fehr presented an update on City of Manhattan projects.

**11:00 AM Jennifer Green, Health Department Director**

Move to recess as the Board of County Commissioners and convene as the Board of Health.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

- 20. Outreach, Prevention and Early Intervention (OPEI) Contract Approval

Green presented the OPEI grant contract.

Move to authorize Chairman Marvin Rodriguez to sign the OPEI grant contract.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

Move to recess as the Board of Health and reconvene as the Board of

County Commissioners.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson

**11:12 AM      Adjournment**

Move to adjourn.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Marvin Rodriguez, County Commissioner
<b>AYES:</b>	Wells, Rodriguez
<b>ABSENT:</b>	Wilson