



**Board of Riley County  
Commissioners  
Regular Meeting  
Minutes  
July 05, 2018**

115 North 4th Street  
Manhattan, KS 66502  
[www.rileycountyks.gov](http://www.rileycountyks.gov)

Cindy Kabriel  
785-565-6200

**Commission Chambers**

**8:30 AM**

[District 1 – Ben Wilson, Vice Chair](#)

[District 2 – Marvin Rodriguez, Chair](#)

[District 3 – Ronald Wells, Member](#)

**8:30 AM**

**Call to Order**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Julie Hettinger	Community Health Educator	Present	8:30 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:30 AM
Cindy Volanti	Human Resource Manager/Deputy Clerk	Present	8:30 AM
Sam Hennigh	KMAN	Present	8:31 AM
Shelly Williams	Community Corrections Director	Present	8:55 AM
Michael Boller	Noxious Weed Director	Present	9:01 AM
Greg McHenry	County Appraiser	Present	9:28 AM
Monty Wedel	Planning & Special Projects Director	Present	9:39 AM
Craig Cox	Deputy County Counselor	Present	9:45 AM
Jennifer Green	Health Department Director	Present	9:51 AM

**Pledge of Allegiance**

**Public Comment**

1. Public Comments

**Commission Comments**

2. Commission Comments

Wilson's Comments:

The past few days I stayed busy with non-county business.

Yesterday evening, I celebrated Independence Day with family and friends and went to the Wamego fireworks.

Rodriguez's Comments:

Talked to several constituents in Leonardville Tuesday p.m. The city meeting was moved to Thursday evening.

While in the area I visited with Jim Goff. He had spoken to Pat Collins about housing our ambulance in his large building. He lives at the corner turn off to go towards Riley off Hwy 77. I said I would take his offer to the County Commissioners at our next meeting.

Wednesday the fourth attended the Wamego parade. There were a lot of people.

Wells' Comments:

Wells said it was interesting reading the officers lawsuit against RCPD.

Wells stated he went to the Harbor Freight store.

Wells discussed the USD 383 School bond issue.

Wells said he is working on another altar for the Seven Dolors Church.

**Business Meeting**

- 3. Konza United Way Mini Grant Application and Signature

Move to approve the Konza United Way Make A Difference Mini-Grant Application for the Health Department.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

- 4. Certification for Cost & Effectiveness Kansas Water Pollution Control Revolving Fund Proj. No. C20 2053 01

Move to approve the attached Certification for "Cost & Effectiveness",

KWPCRF Proj. No. C20 2053 01 as presented.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

- 5. Re-appoint James Armendariz to the Joint Corrections Advisory Board (adult and juvenile appointment) and approve resolution

Move to re-appoint James Armendariz to the Joint Corrections Advisory Board (adult and juvenile appointment) and approve "Resolution No. 070518-39, A Resolution re-appointing an adult and juvenile representative to the Joint Corrections Advisory Board."

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

- 6. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Darren Ivey, a new hire, as an As Needed Museum Assistant, in the County Museum, at a step 3, at \$10.51 per hour.
- Henry (Hal) Dace, a new hire, as an As Needed Museum Assistant, in the County Museum, at a step 3, at \$10.51 per hour.

- 7. Sign Riley County Position Action Form(s)

The Board of County Commissioners signed Riley County Position Action Forms for the following:

- a Chronic Disease Risk Reduction Coordinator, in the Health Department, at a grade L.
- a Raising Riley Behavioral/Early Childhood Facilitator, in the Health Department, at a grade M.

- 8. Shared Leave Donation Form(s)

Move to approve the Shared Leave Donation Form.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner

<b>AYES:</b>	Wells, Wilson, Rodriguez
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9. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$516,202.77 and the following warrant vouchers for July 6, 2018:

**2018 Budget**

County General	\$1,211,757.25
Health Department	50,184.50
Court Services	150.00
Motor Vehicle Operations	4,160.52
Community Corrections	14,068.99
Capital Improvements Fund	119,184.64
Economic Development	41,921.30
Emergency 911	1,762.90
Solid Waste	6,888.50
County Building	6,853.90
Special Parks&Recreation	20.00
Road & Bridge Cap Project	100.00
RCPD Levy/Op	1,034,297.29
Riley Co Fire Dist #1	12,504.10
University Park W&S	175.19
Univ Park Capital Project	2,246.48
Deep Creek Sewer	79.95
Valleywood Operations	81.72
Terra Heights Sewer	1,105.99
Konza Water Operations	297.00
Lakeside Heights Sewer	79.95
TOTAL . . . . .	\$2,507,920.17

**2017 Budget**

Road & Bridge Cap Project	\$20,634.90
Univ Park Capital Project	4,062.50
TOTAL . . . . .	\$24,697.40

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**Review Minutes**

- 10. Board of Riley County Commissioners - Regular Meeting - Jul 2, 2018  
8:30 AM

Move to approve the minutes.

<b>RESULT:</b>	<b>ACCEPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**Review Tentative Agenda**

- 11. Tentative Agenda

**Press Conference Topics**

- 12. Discuss Press Conference
  - Pat Collins & David Adams - 4th of July activity report

Move to remove the executive session on personnel matters and to substitute an executive session on the acquisition of real property.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

Rodriguez discussed Jim Goff's offer to allow Riley County to station an ambulance in his garage.

**9:00 AM Shelly Williams, Community Corrections Director**

- 13. Monthly Staff Report

Williams presented the Community Corrections monthly staff report.

**9:15 AM Michael Boller, Noxious Weed Director**

- 14. Staff Update

Boller presented the Noxious Weed/HHW Department staff report.

**9:30 AM Greg McHenry, Appraiser**

- 15. Appraiser's Office Report

McHenry presented the Appraiser's Office report.

**9:45 AM Monty Wedel, Planning/Special Projects Director**

- 16. Planning & Development - Staff Update

Wedel presented the Planning and Development staff report.

**10:00 AM Jennifer Green, Health Department Director**

Move to recess as the Board of County Commissioners and convene as the Board of Health.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

- 17. Approval of March of Dimes Grant Application

Green presented the March of Dime grant funding application.

Move to approve the health department to apply for funding from the March of Dimes.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner

<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**10:10 AM Clancy Holeman, Counselor/Director of Administrative Services**

- 18. Administrative Work Session
  
- 19. Review and Approve Agreement Between Owner and Engineer for Professional Services--Fairmont Heights Sewer Benefit District

Holeman presented the Fairmont Heights Sewer Agreement for engineering services.

Move the Board authorize the Chairman to sign the agreement as presented.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

- 10:14 AM 20. Executive session to discuss a performance matter involving non-elected personnel

Move that the Board of Riley County Commissioners, including Chairman Rodriguez, Commissioner Wilson, and Commissioner Wells, along with Clancy Holeman, Riley County Counselor, and Rich Vargo, County Clerk, recess into executive session pursuant to the preliminary discussions relating to the acquisition of real property exception to the Kansas Open Meetings Act, in order to discuss an initial offer of purchase by the County, the open meeting to resume in the County Commission Chambers at 10:25 a.m.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
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<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

10:25 AM Move to go out of executive session.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

No binding action was taken during the executive session.

**10:30 AM Craig Cox, Deputy County Counselor**

- 21. 2018 Delinquent Tax Foreclosure Case and Auction

Cox reported the 2018 Tax Foreclosure Case was held June 29th in the BOCC Chambers. Cox thanked all the staff in the many offices for their assistance.

Cox reported \$13,284.89 was collected at the auction bringing the total collected in delinquent tax revenue to \$663,144.75.

**10:45 AM Leon Hobson, Public Works Director/County Engineer**

- 22. Equipment & Vehicle Internet Auction

Hobson discussed the equipment and vehicle internet auction.

Move to authorize staff to move forward and to authorize Public Works to contract with Purple Wave, Inc., of Manhattan, Kansas to conduct an "Internet Only" auction to sell surplus vehicles and equipment and to begin the process to dispose of surplus property.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Wells, County Commissioner
<b>SECONDER:</b>	Ben Wilson, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez

**10:52 AM Adjournment**



Move to adjourn.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben Wilson, County Commissioner
<b>SECONDER:</b>	Ronald Wells, County Commissioner
<b>AYES:</b>	Wells, Wilson, Rodriguez