



**Board of Riley County
Commissioners
Regular Meeting
Minutes
November 30, 2017**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Leon Hobson	Public Works Director/County Engineer	Present	8:30 AM
Tami Robison	Budget and Finance Officer	Present	8:30 AM
Brady Bauman	KMAN	Present	9:02 AM
Tim Carpenter	Statehouse Bureau Chief, Topeka Capital Journal	Present	8:30 AM
Thad Allton	Photography Director, Topeka Capital Journal	Present	8:30 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Hobson discussed the parking signs in the Courthouse Office Parking lot.

Commission Comments

2. Commission Comments

Wilson's Comments:

Monday I attended the intergovernmental luncheon where we discussed diversity and harassment training by each government entity for their employees.

Wednesday I stopped by the Riley County Extension annual meeting.

Rodriguez's Comments:

Went to San Antonio Texas, for Thanksgiving and to see my aliing older brother. He died the day after Thanksgiving. My brother's only son came the following Monday. I arrived home to find my water heater had busted. I spent all day Tuesday replacing it.

Wednesday had my right eye cataract removed.

Wells' Comments:

Wells said he chaired the last Intergovernmental Meeting last Monday. Wells stated the discussion on diversity was very good.

Wells stated he attended the Annual Extension Board meeting last night.

Business Meeting

- 3. Amend CIP Project for Remodel of 5 Rooms at the FCRC

Hobson presented the amended CIP Project for the remodel rooms for the FCRC.

Move to approve the addition of Phases II, III & IV (remodel rooms in FCRC) and to authorize an additional \$7,000 to amend project 17-17PW003.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

- 4. Highway Use Permit, Westar Energy

Move to approve the Highway Use Permit for Westar Energy to do work in the right of way on College Avenue and Marlatt Avenue. They will be installing a wood pole and street light.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner

SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

- 5. Highway Use Permit, AT&T

Move to approve a Highway Use Permit for AT&T to do work in the right of way on W. 54th Ave. north of Eureka Drive. They will bury and splice 850' of new 25 pair copper cable to clear way for new culvert being installed by Riley County on W. 54th Avenue.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	Ben Wilson, County Commissioner
AYES:	Wells, Wilson, Rodriguez

- 6. Conference Room usage for Human Resource Management Network (HRMN)

Move to approve the conference room usage for HRMN organization for their 2018 monthly board meetings.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	Ben Wilson, County Commissioner
AYES:	Wells, Wilson, Rodriguez

- 7. Shared Leave Donation Form(s)

Move to approve the Shared Leave Donation Forms.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

- 8. Shared Leave Donation Form(s)

Move to approve the Shared Leave Donation Form.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Review Minutes

- 9. Board of Riley County Commissioners - Regular Meeting - Nov 27, 2017 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Review Tentative Agenda

- 10. Tentative Agenda

Press Conference Topics

- 11. Discuss Press Conference
 - Update on Mayors Lighted Holiday Parade

Move to add an executive session to Holeman's Administrative time.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

- 12. Administrative Work Session

Move that the County Commissioners, including Chairman Wells, Commissioner Rodriguez, and Commissioner Wilson, recess into executive session with Clancy Holeman, County Counselor, attorney for the commission, and Cindy Volanti, Human Resource Manager/Deputy Clerk, on a performance matter, pursuant to the non-elected personnel matters exception to the Kansas Open Meetings Act, in order to protect the privacy of the employee, the open meeting to resume in the County Commission Chambers at 9:10 a.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

9:10 AM Move to go out of executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

No binding action was taken during the executive session.

9:11 AM Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez