



**Board of Riley County  
Commissioners  
Regular Meeting  
Minutes  
October 30, 2017**

115 North 4th Street  
Manhattan, KS 66502  
[www.rileycountyks.gov](http://www.rileycountyks.gov)

Cindy Kabriel  
785-565-6200

**Commission Chambers**

**8:30 AM**

[District 1 – Ben Wilson, Member](#)

[District 2 – Marvin Rodriguez, Vice Chair](#)

[District 3 – Ronald Wells, Chair](#)

**8:30 AM**

**Call to Order**

| <b>Attendee Name</b> | <b>Title</b>                                  | <b>Status</b> | <b>Arrived</b> |
|----------------------|---|---------------|----------------|
| Ronald Wells         | County Commissioner                           | Present       | 8:30 AM        |
| Ben Wilson           | County Commissioner                           | Present       | 8:30 AM        |
| Marvin Rodriguez     | County Commissioner                           | Present       | 8:30 AM        |
| Rich Vargo           | County Clerk                                  | Present       | 8:30 AM        |
| Clancy Holeman       | Counselor/Director of Administrative Services | Present       | 8:30 AM        |
| Gary Rosewicz        | Assistant County Engineer                     | Present       | 8:30 AM        |
| Jessie Hubbard       | Administrative Assistant II                   | Present       | 8:30 AM        |
| Tami Robison         | Budget and Finance Officer                    | Present       | 8:30 AM        |
| Cindy Volanti        | Human Resource Manager/Deputy Clerk           | Present       | 8:35 AM        |
| David Adams          | EMS Director                                  | Present       | 10:00 AM       |
| Shilo Heger          | Treasurer                                     | Present       | 10:00 AM       |
| Leon Hobson          | Public Works Director/County Engineer         | Present       | 10:00 AM       |
| Kevin Howser         | IT/GIS Director                               | Present       | 10:00 AM       |
| Stephanie Casanova   | Manhattan Mercury                             | Present       | 9:00 AM        |
| Sam Hennigh          | KMAN  | Present       | 8:30 AM        |
| Bret Volkel          | Public Works                                  | Present       | 10:04 AM       |
| Alvin Perez          | Public Works Operations/Fleet Manager         | Present       | 10:06 AM       |

**Pledge of Allegiance**

**Public Comment**

1. Public Comments

**Commission Comments**

2. Commission Comments

## Wilson's Comments:

I thought that our legislative luncheon on Thursday went well. It was great to have all our local state legislators in attendance. Friday I went to Topeka with representatives from the City of Manhattan and a couple local mental health organizations to meet with Secretary Keck of the KS Department of Aging and Disabilities Services and to discuss with him whether state funds might be available for a local crisis stabilization center. He stated that he couldn't make any promises, but that they currently have \$500,000 left in this year's budget for projects like that, although there is at least one other Kansas community asking for funds for a similar project. He stated that his department is supportive of local crisis stabilization centers as an alternative to state-wide institutions. He also stated that they understand state funding for local centers is justified because it saves expenses at the state mental health hospitals. He encouraged us to go ahead and submit an application for funding and they will seriously consider it.

## Rodriguez's Comments:

I just took it easy worked on my vehicles. Changed out the rear brakes on my truck, and replaced some defected electrical outlets in my motor home. I did attend the NBAF meetings on Thursday PM after the county legislative meeting.

## Wells' Comments:

Wells said on Thursday he Chaired the Riley County Legislative Meeting.

**Business Meeting**

## 3. Continuing Disclosure Service Agreement

Move to table the Continuing Disclosure Service Agreement with MuniCom, LLC until Thursday's Business Meeting.

|                  |                                       |
|------------------|---------------------------------------|
| <b>RESULT:</b>   | <b>TABLED [UNANIMOUS]</b>             |
| <b>MOVER:</b>    | Ben Wilson, County Commissioner       |
| <b>SECONDER:</b> | Marvin Rodriguez, County Commissioner |
| <b>AYES:</b>     | Wells, Wilson, Rodriguez              |

## 4. FY18 Line-Item Adjustments

Hubbard presented the line-item adjustments for Community Corrections.

Move to approve the line-item adjustments to be submitted to KDOC.

|                  |                                       |
|------------------|---------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>            |
| <b>MOVER:</b>    | Ben Wilson, County Commissioner       |
| <b>SECONDER:</b> | Marvin Rodriguez, County Commissioner |
| <b>AYES:</b>     | Wells, Wilson, Rodriguez              |

## 5. Review Cloud Software and Service Agreement

Move to approve the software and service agreement between ReviewCloud and Riley County.

|                  |                                       |
|------------------|---------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>            |
| <b>MOVER:</b>    | Ben Wilson, County Commissioner       |
| <b>SECONDER:</b> | Marvin Rodriguez, County Commissioner |
| <b>AYES:</b>     | Wells, Wilson, Rodriguez              |

6. A RESOLUTION DECLARING THE INTENT OF RILEY COUNTY, KANSAS TO AFFILIATE AS A PARTICIPATING EMPLOYER WITH THE KANSAS POLICE AND FIREMEN'S RETIREMENT SYSTEM FOR ALL FUTURE ELIGIBLE FIREMEN (INCLUDING EMERGENCY MEDICAL TECHNICIANS), PROVIDING FOR THE TRANSFER OF ITS FIREMEN PRESENTLY COVERED BY THE KANSAS PUBLIC EMPLOYEES RETIREMENT SYSTEM TO THE KANSAS POLICE AND FIREMEN'S RETIREMENT SYSTEM, AND INCLUDING ELIGIBLE EMPLOYEES WITHIN OPTIONAL LIFE INSURANCE OF KPERs, AND GIVING NOTICE OF RILEY COUNTY'S INTENT TO DO SO.

Move to approve "Resolution No. 103017-62 , A Resolution declaring the intent of Riley County, Kansas to affiliate as a participating employer with the Kansas Police and Firemen's Retirement System for all future eligible firemen (including Emergency Medical Technicians), providing for the transfer of its firemen presently covered by the Kansas Public Employees Retirement System to the Kansas Police and Firemen's Retirement System, and including eligible employees within Optional Life Insurance of KPERs, and giving notice of Riley County's intent to do so.

|                  |                                       |
|------------------|---------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>            |
| <b>MOVER:</b>    | Ben Wilson, County Commissioner       |
| <b>SECONDER:</b> | Marvin Rodriguez, County Commissioner |

**AYES:** Wells, Wilson, Rodriguez

- 7. Sign Bid Form for the accepted bid submitted by Commerce Bank - Kansas City, Missouri for GO Refunding Bonds, Series 2017

Move to sign the Bid Form for the accepted bid submitted by Commerce Bank - Kansas City, Missouri for GO Refunding Bonds, Series 2017.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Ben Wilson, County Commissioner  
**SECONDER:** Marvin Rodriguez, County Commissioner  
**AYES:** Wells, Wilson, Rodriguez

**Review Minutes**

- 8. Board of Riley County Commissioners - Regular Meeting - Oct 26, 2017 8:30 AM

Move to approve the minutes.

**RESULT:** ACCEPTED AS AMENDED [UNANIMOUS]  
**MOVER:** Ben Wilson, County Commissioner  
**SECONDER:** Marvin Rodriguez, County Commissioner  
**AYES:** Wells, Wilson, Rodriguez

**Review Tentative Agenda**

- 9. Tentative Agenda

**Press Conference Topics**

- 10. Discuss Press Conference

Rich Vargo - November 7th Cities and Schools General Election

**9:00 AM**

**Clancy Holeman, Counselor/Director of Administrative Services**

- 11. Administrative Work Session

Holeman discussed work on various contracts he has been doing for Riley County.

Holeman thanked the Board for their support of the Riley County Legislative Meeting.

- 12. Pending County Projects County Counselor

**9:20 AM Break**

**9:30 AM Press Conference**

- 13. November 7th Cities and Schools General Election - Rich Vargo (2-3 minutes)

Vargo said advance voting will be held Monday through Friday 8:00 a.m. - 5:00 p.m.; Saturday, November 4th 8:00 a.m. - 12:00 (noon); and Monday, November 6th 8:00 a.m. - 12:00 (noon).

**10:00 AM Tami Robison, Budget and Finance Officer**

- 14. CIP Work Session -October 30, 2017

Robison presented the October 2017 CIP work session.

Wilson clarified this CIP Work Session would be the last for 2017.

The Board agreed by consensus.

The Board and Commissioners discussed the CIP request.

Wilson questioned if there would be savings in combining all three of the storage facilities into one facility.

Hobson said there may be some savings in one location but it would impact efficiency due to location.

Wilson suggested the following CIP projects:

- Equipment Storage Shed
- Ambulance Remount-Replace

- Cot/Stretcher
- Equipment Storage Facility
- 3/4T 4x4 Ext, Cab Pickup
- Barrel Bed
- 3/4T 4x4 Truck
- Self-propelled broom
- Walk & Roll packer/roller
- Equipment Storage Shed Yard
- Smart Safe
- Install Water Softener

Move to activate the following CIP items:

|       |                             |          |
|-------|-----------------------------|----------|
| NW    | Equipment Storage Shed      | \$75,000 |
| EMS   | Ambulance Remount-Replace   | 150,000  |
| EMS   | Cot/Stretcher               | 18,995   |
| PK    | Equipment Storage Facility  | 80,000   |
| PK    | 3/4T 4x4 Ext, Cab Pickup    | 30,000   |
| PW    | Barrel Bed                  | 30,000   |
| PW    | 3/4T 4x4 Truck              | 30,000   |
| PW    | Self-propelled broom        | 35,000   |
| PW    | Walk & Roll packer/roller   | 28,000   |
| PW    | Equipment Storage Shed Yard | 80,000   |
| TREAS | Smart Safe                  | 10,100   |
| LEC   | Install Water Softener      | 70,000   |
|       |                             | 637,095  |

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Ben Wilson, County Commissioner  
**SECONDER:** Marvin Rodriguez, County Commissioner  
**AYES:** Wells, Wilson, Rodriguez

10:50 AM

**Adjournment**

Move to adjourn.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Ben Wilson, County Commissioner  
**SECONDER:** Marvin Rodriguez, County Commissioner  
**AYES:** Wells, Wilson, Rodriguez