



**Board of Riley County
Commissioners
Regular Meeting
Minutes
August 31, 2017**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – Ben Wilson, Member](#) [District 2 – Marvin Rodriguez, Vice Chair](#) [District 3 – Ronald Wells, Chair](#)

8:30 AM Call to Order

Attendee Name	Title	Status	Arrived
Ronald Wells	County Commissioner	Present	8:30 AM
Ben Wilson	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Cindy Volanti	Human Resource Manager/Deputy Clerk	Present	8:30 AM
Gary Rosewicz	Assistant County Engineer	Present	8:30 AM
Stephanie Casanova	Manhattan Mercury	Present	9:00 AM
Brady Bauman	KMAN	Present	9:12 AM
Shelly Williams	Community Corrections Director	Present	9:14 AM
Monty Wedel	Planning & Special Projects Director	Present	9:24 AM
Pat Collins	Emergency Management Director	Present	10:40 AM
Sam Johnson	BG Consultants	Present	10:56 AM
David Adams	EMS Director	Present	11:05 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Wilson's Comments:

Tuesday night I attended the citywide prayer service.

Wednesday I read over the City of Manhattan's 2017 Community Survey.

Rodriguez's Comments:

Monday afternoon I attended the intergovernmental meeting at the Holiday Inn. Met with Monty Wedel at 3 p.m. to go over the new comprehensive development plan. Clancy Holeman and Bob Isaac were also in attendance. Got part one of the plan reviewed at 5 p.m.

Tuesday afternoon attended the monthly Board meeting of ATA Bus.

Wednesday met with Robbin Cole concerning the Pawnee Mental Health building. I also talked with Pat Collins and David Adams. We discussed EMS concerns.

Wells' Comments:

Wells reported he visited with Robbin Cole about new Pawnee Mental Health facility needs.

Wells said he visited with Mel Van Der Stelt about draining problems in the east Marlatt area.

Wells stated there are homes in disrepair, vehicles, and other equipment in the yards.

Wells said Duane Scardina contacted him about problems with the Planning and Development Department not approving the building of new homes.

Business Meeting

- 3. Sign Edward Bryne Memorial Justice Assistance Grant (JAG) Application for the Riley County Police Department

Move to sign the FY2017 Edward Bryne Memorial Justice Assistance Grant (JAG) Application for the Riley County Police Department.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

- 4. Sign the Tax Roll Corrections from the County Tax Sale held August 16, 2017

Move to approve the Tax Roll Corrections from the County Tax Sale held August 16, 2017.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ben Wilson, County Commissioner
SECONDER: Marvin Rodriguez, County Commissioner
AYES: Wells, Wilson, Rodriguez

- 5. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Jennifer Priller, a new hire, as a Raising Riley Clerk, in the Health Department, at grade G step 2, at \$15.28 per hour.
- Brandon Irwin, a new hire, as a Community Liaison, in the Health Department, at a grade L step 4, at \$20.83 per hour.

- 6. Riley County Shared Leave Request Form

Move to approve the Riley County Shared Leave Request Form.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ben Wilson, County Commissioner
SECONDER: Marvin Rodriguez, County Commissioner
AYES: Wells, Wilson, Rodriguez

- 7. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$423,185.71 and the following warrant vouchers for September 1, 2017:

2017 Budget

County General	\$632,284.89
Health Department	67,889.54
Court Technology	1,199.95
Motor Vehicle Operations	9,127.65
Community Corrections	12,557.55
Capital Improvements Fund	24,439.01
Emergency 911	3,986.57
Solid Waste	14,792.05
County Building	19,160.62

Road & Bridge Cap Project	13,432.80
RCPD Levy/Op	2,996.47
Landfill Closure	659.90
Riley Co Fire Dist #1	26,969.24
Fire Dist #1 Tuttle Cove	5,868.00
University Park W&S	1,614.97
Fairmont Heights Cap Proj	800.00
Univ Park Capital Project	300.00
Carson Capital Reserve	7,245.00
Hunters Island Water Dist	1,925.93
Deep Creek Sewer	163.81
Moehlman Bottoms	749.82
Valleywood Operations	80.72
Terra Heights Sinking	7,428.31
Konza Water Operations	3,350.46

TOTAL. \$859,023.26

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Review Minutes

- 8. Board of Riley County Commissioners - Regular Meeting - Aug 28, 2017 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

Review Tentative Agenda

- 9. Tentative Agenda

Press Conference Topics

- 10. Discuss Press Conference

9:00 AM Clancy Holeman, Counselor/Director of Administrative Services

- 11. Administrative Work Session

Holeman said the resubmitted design for the Leonardville Fire Station has been approved by the local KDOT representatives.

Holeman asked the Board to move the 10:30 executive session to the end of the meeting today.

The Board agreed by consensus to move the 10:30 executive session to the end of today's meeting.

9:20 AM Shelly Williams, Community Corrections Director

- 12. Carryover Reimbursement Budgets

Williams presented the FY18 Carryover Reimbursement Budgets to approve.

Move to approve the FY18 Adult Services Carryover Reimbursement Budget in the amount of \$17,602.44 as presented.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Marvin Rodriguez, County Commissioner
SECONDER: Ben Wilson, County Commissioner
AYES: Wells, Wilson, Rodriguez

Move to approve the FY18 Juvenile Services Carryover Reimbursement Budget in the amount of \$12,811.25 as presented.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Marvin Rodriguez, County Commissioner
SECONDER: Ben Wilson, County Commissioner
AYES: Wells, Wilson, Rodriguez

9:25 AM Break

9:30 AM

Clancy Holeman, Counselor/Director of Administrative Services

13. Executive session to discuss a performance matter involving non-elected personnel

Rodriguez said he is going to recuse himself from the 9:30 Executive Session.

Move that the County Commissioners, including Chairman Wells and Commissioner Wilson, recess into executive session with Clancy Holeman, County Counselor, attorney for the commission, and Cindy Volanti, Human Resource Manager, on a performance matter, pursuant to the non-elected personnel matters exception to the Kansas Open Meetings Act, in order to protect the privacy of the employee, the open meeting to resume in the County Commission Chambers at 10:50 a.m.

RESULT:	ADOPTED [2 TO 0]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Ronald Wells, County Commissioner
AYES:	Wells, Wilson
RECUSED:	Rodriguez

10:50 AM

Move to go out of executive session.

RESULT:	ADOPTED [2 TO 0]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Ronald Wells, County Commissioner
AYES:	Wells, Wilson
RECUSED:	Rodriguez

No binding action was taken during the executive session.

Move that the County Commission approve the disciplinary action reviewed today in executive session, and the County Counselor shall advise the parties in writing.

RESULT:	ADOPTED [2 TO 0]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Ronald Wells, County Commissioner
AYES:	Wells, Wilson
RECUSED:	Rodriguez

11:00 AM Leon Hobson, Public Works Director/County Engineer

14. University Park Phase II Sewer Reconstruction Project Recommendation

Johnson presented the University Park Phase II Sewer Reconstruction Project recommendation. Johnson recommended the Board award the bid to Utility Solution the low bidder with the recommended deductions to the bid.

Move to approve the engineer's recommendation to award the University Park Lift Station and WWTF Improvement project to Utility Solutions, LLC in the amount of \$561,139 contingent upon approval from USDA.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

11:15 AM David Adams, EMS Director

15. North County First Responders

Adams stated he was here today to ask for direction from the Board regarding the north county first responders and equipment in the City of Riley and City of Randolph.

Adams stated he is having trouble recruiting first responders in the communities.

Adams said it is the recommendation of RCEMS and RCFD administration that we no longer utilize the retired ambulances and take them out of service. We also need to revisit the existing agreement as we can no longer sustain this part of it. We are recommending having the First Responders in Riley move their equipment to a brush truck that is already in their station and that they respond with this vehicle. We would then move the retired RCEMS Suburban from Riley to Randolph to be used by their First Responder.

P. Collins stated first responders are generally the first people there to provide minimal care until higher care can arrive. P. Collins stated he does support the recommendation.

Holeman asked if the recommendation complies with the contract.

Adams stated he is trying to.

Wilson suggested meeting with Randolph and Riley to change the agreement.

Move to support the Riley County Emergency Medical Service and Riley County Fire Department move Basic Life Support equipment from RCEMS vehicle currently in Riley Fire Station to a Riley County Fire Department vehicle identified by Fire Chief Collins. A Riley County EMS vehicle will then will be relocated into the old Randolph Fire Station, provided by the city of Randolph, to be utilized as a Medical First Responder vehicle for a term identified by the EMS director.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

11:37 AM Clancy Holeman, Counselor/Director of Administrative Services

11:37 AM 16. Executive session to discuss a performance matter involving non-elected personnel

Move that the County Commissioners, including Chairman Wells, Commissioner Rodriguez, and Commissioner Wilson, recess into executive session with Clancy Holeman, County Counselor, attorney for the commission, and Cindy Volanti, Human Resource Manager, on a performance matter, pursuant to the non-elected personnel matters exception to the Kansas Open Meetings Act, in order to protect the privacy of the employee, the open meeting to resume in the County Commission Chambers at 11:47 a.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

11:47 AM Move to go out of executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben Wilson, County Commissioner
SECONDER:	Marvin Rodriguez, County Commissioner
AYES:	Wells, Wilson, Rodriguez

No binding action was taken during the executive session.

12:01 PM Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	Ben Wilson, County Commissioner
AYES:	Wells, Wilson, Rodriguez